

**THE PORT AUTHORITY OF NY & NJ**

**PROCUREMENT DEPARTMENT  
4 WORLD TRADE CENTER  
150 GREENWICH STREET, 21<sup>ST</sup> FL.  
NEW YORK, NY 10007**

5/25/2016

ADDENDUM # 5

To prospective Bidder(s) on Bid # 45608 for Class A – Commercial Drivers License (CDL) Training

Now Due back on 6/2/2016, no later than 11:00AM

Originally due on 4/27/2016, no later than 11:00AM

**I. CHANGES/MODIFICATIONS**

**The following changes/modifications are hereby made to the solicitation documents:**

**A. Part V “Specifications, Section 2 (i) “Work Required by Contractor”** has been added with the following language:

- (i) “In the event that the trainee does not pass their originally scheduled CDL exam (road test), an additional two (2) days of training shall be provided to said trainee and a second (2<sup>nd</sup>) CDL exam (road test) shall be scheduled for said trainee at no additional expense to the Authority.”

**B. Part V “Specifications”, Section 2(j) “Work Required by Contractor”** has been added with the following language:

- (j) “In the event that the trainee is not successful in passing their the first (1<sup>st</sup>) or second (2<sup>nd</sup>) road test, and upon the request of the Manager, Technical Training, the Contractor shall provide remedial training for a period of two (2) days with a focus on any areas of deficiency that the trainee has demonstrated and schedule an additional CDL exam (road test). Contractor shall be responsible for scheduling additional training and CDL exam (road test). Contractor shall be reimbursed at the contract rate submitted in Section IV, Price Sheet “Remedial Training”. The Manager, Technical Training shall request remedial training and additional road tests formally in writing prior to the provision of remedial training and associated road tests.”

C. Part IV “Pricing Sheet” has been replaced in its entirety and replaced with Part IV “Pricing Sheet” dated May 24, 2016 attached hereto.

**D. The deadline for questions will be 5/27/2016.**

The bid due date will remain **June 2, 2016**, no later than **11:00AM**.

## **II. BIDDER'S QUESTIONS AND ANSWERS**

The following information is available in response to questions submitted by prospective Bidders. The responses should not be deemed to answer all questions, which have been submitted by Bidders to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Bidders does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Bidder, by submitting its Bid, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Bid or Contract and the Bidder agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

Question #10	In Part III, Section 3(C) in regards to payment; it states that <i>Invoice will be submitted subsequent to completion of the Trainee's successful completion of CDL Exam</i> . In the event that the Trainee is unsuccessful in completing their initial CDL Exam, will there be additional training that will be expected to be provided? How shall the contractor invoice for any additional training?
Answer #10	Please see Part V, revised Sections 2 (i) and (j). The Contractor will be responsible for the scheduling and costs associated with the (5) days of training and initial road test. If the trainee is unsuccessful in their initial road test, Contractor shall provide an additional two (2) days of training and a second (2 <sup>nd</sup> ) road test at no additional cost to the Authority. Invoices shall be submitted at the rate specified in Part IV, (I) 'Price Sheet', 'CDL

	<p>Training and Road Test' attached hereto.</p> <p>In the event that further remedial training is required and an additional road test is needed and requested by the Manager, Technical Training, Contractor shall provide an additional two (2) days of remedial training as described in Part V, Section 2(j) and Contractor shall be responsible for scheduling and costs associated with any subsequent road test fee. Invoices shall be submitted at the rate specified in Part IV, (II)' Price Sheet', 'Remedial Training' attached hereto.</p> <p>Please see revised Part IV, Section (I)(II) 'Pricing Sheet', attached hereto.</p>
Question #11	In regards to Automatic Transmission training, would the trainee only be required to train in automatic transmission or would the trainee be required to test for automatic transmission? Being as it may that testing with automatic transmission would subsequently require trainee to have a restriction on his/her license.
Answer #11	The Authority will require training on automatic transmission vehicles and will require trainees to test on automatic transmission vehicles. The Authority is aware of the restrictions that trainee will receive on their CDL license.
Question #12	Who shall we contact in order to obtain approval to conduct training at our facility?
Answer #12	Contractor facility approval will be considered by the Manager, Technical Training.

Revised 5/25/2016

CDL DRIVER TRAINING  
PRICING SHEET

**I. CDL DRIVER TRAINING & ROAD TEST**

Description	Year	Estimated Annual Number of Trainees		Unit Price (Per Trainee)	=	Estimated Annual Total
<b>Class A Commercial Motor Vehicle Driver Training Per Student Rate,</b> <b>which includes at a minimum:</b> A. Classroom Training Instruction B. Driver Training Instruction A. Road Test (CDL Exam) and related DMV fees	Year 1	32 Trainees	x	\$ _____	=	\$ _____
<b>Class A Commercial Motor Vehicle Driver Training Per Student Rate,</b> <b>which includes at a minimum:</b> A. Classroom Training Instruction B. Driver Training Instruction B. Road Test (CDL Exam) and related DMV fees	Year 2	32 Trainees	x	\$ _____	=	\$ _____
<b>Class A Commercial Motor Vehicle Driver Training Per Student Rate,</b> <b>which includes at a minimum:</b> C. Classroom Training Instruction D. Driver Training Instruction E. Road Test (CDL Exam) and related DMV fees	Year 3	32 Trainees	x	\$ _____	=	\$ _____

**II. REMEDIAL TRAINING** (For additional remedial training, if necessary, as outlined in Section V, 2(j))

Description	Estimated Number of Trainees Three (3) Year Period	Unit Price Per Trainee	Estimated Three (3) Year Total
<b>Remedial Training, which includes at a minimum:</b> <b>A. Two (2) days of additional training in any areas of deficiency demonstrated by trainee</b> <b>F. Road Test (CDL Exam) and related DMV fees</b>	20 Trainees	\$ _____	\$ _____

TOTAL ESTIMATED CONTRACT PRICE (Three (3) Year Period): \$ \_\_\_\_\_

This communication should be initialed by you and annexed to your Bid upon submission.

In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ

SELENE ORTEGA, MANAGER  
COMMODITIES AND SERVICES  
PROCUREMENT DEPARTMENT

BIDDER'S FIRM NAME: \_\_\_\_\_

INITIALED: \_\_\_\_\_

DATE: \_\_\_\_\_

QUESTIONS CONCERNING THIS ADDENDUM MAY BE ADDRESSED TO DONALD THOMPSON, WHO CAN BE REACHED AT (212) 435 -4659 OR AT DTHOMPSON@PANYNJ.GOV.