

THE PORT AUTHORITY OF NY & NJ

PROCUREMENT DEPARTMENT
2 MONTGOMERY STREET, 3RD FL.
JERSEY CITY, NJ 07302

12/31/2014

ADDENDUM # 6

To prospective Bidder(s) on Bid # 40568 for Landscaping Maintenance Services at Newark Liberty International Airport - Three Years - Due back on 1/9/2015, no later than 11:00AM:

I. CHANGES/MODIFICATIONS

The following changes/modifications are hereby made to the solicitation document:

1) PART IV – PRICING SHEETS

- On each year's pricing sheet for A. Unclassified Work, change "Price/Month" to "Monthly Lump Sum Price".
- On each year's pricing sheet for B. Classified Work, change Items 5, 6, 7 and 8 to read as follows:

Item 5: "Herbicide/Pesticide Spraying Licensed Applicator – Regular Working Hours, Monday through Friday 7:00 AM – 3:30 PM (excluding holidays)"

Item 6: "Herbicide/Pesticide Spraying Driver/Laborer – Regular Working Hours, Monday through Friday 7:00 AM – 3:30 PM (excluding holidays)"

Item 7: "Herbicide/Pesticide Spraying Licensed Applicator – Night Working Hours, Sunday through Saturday 9:00 PM to 7:00 AM (excluding holidays)"

Item 8: "Herbicide/Pesticide Spraying Driver/Laborer – Night Working Hours, Sunday through Saturday 9:00 PM to 7:00 AM (excluding holidays)"

- On Pricing Sheet page 20 (Rev. 12/10/14) under "Compensation for Materials", delete "not listed in the Pricing Sheets".

2) PART V – SPECIFICATIONS

Section 1. entitled "Specific Definitions", third paragraph on page 3, delete the second sentence in its entirety, "There is no additional payment for overtime unless ordered by the Manager as Extra Work."

Section 3. entitled "Contractor's Personnel Qualifications", replace subparagraph c. in its entirety with the following:

- "c. The Contractor shall have for the duration of the Contract, and Extension Period, if applicable, a current and valid Pesticide Applicator Business License from the State of New Jersey. The Contractor must be able to provide and have present at the Facility at all times when work is required during this Contract at least one (1)

Licensed and Certified Commercial Pesticide Applicator (“Applicator”) with at least three (3) years' work experience as a Certified Applicator with a valid certification and registration from the State of New Jersey, Core and Categories of Work 3A (Ornamental), 3B (Turf) and 7B (Termites and other wood destroying insects). In addition, during the three (3) years' work experience, the Applicator shall not have had their certification or registration suspended or revoked. The Contractor shall be required to document the aforementioned experience for all the Pesticide Applicators it proposes to use to perform work under this Contract. Provisional Certified Pesticide Applicators are not acceptable.”

Section 5. entitled “Materials, Supplies and Equipment for Weed and Pest Control”, Subparagraph B. 3., delete the last sentence in its entirety.

Section 11. entitled “Description of Unclassified Work”, replace “Paragraphs 13 through 20” with “Paragraphs 12 through 20”. Therefore, Section 12. entitled **“Landscape and Maintenance Operations”** is categorized as Unclassified Work.

Section 14. entitled “General Work Performance”, replace subparagraph B.2. in its entirety and replace it with the following:
“By April 1st of each Contract year, and the Extension Period, if applicable, before applying fertilizer, take soil samples from shrub beds as directed by the Manager.”

Section 14. entitled “General Work Performance”, replace subparagraph H in its entirety and replace it with the following:
“H. Irrigation

Hand irrigate all floral displays and plantings at all Facility areas under this Contract on an on-call basis as directed by the Manager. Compensation shall be in accordance with the daily rate inserted by the Contractor on the Pricing Sheets under Classified Work line item 10.”

Section 18. entitled “Annual Spring Flower Display”, replace “(30” with “(3)”.

Section 23. entitled “Work Schedule”, replace in its entirety with the following:
“Within thirty (30) days of Contract award the Contractor shall submit in writing for the Manager's approval a schedule of all work specified in “Unclassified Work”. In the event that the Contractor is unable to complete the work as scheduled, the Contractor shall notify the Manager at least twenty-four (24) hours in advance and provide a revised schedule for the Manager’s approval prior to implementing any schedule change.

Work shall be performed during Regular Working Hours of 7:00 a.m. to 3:30 p.m., Monday through Friday, exclusive of holidays. Limited access to certain areas may require off-hour work to be performed, at the direction of the Manager, between the Night Working Hours of 9:00 p.m. to 7:00 a.m., Sunday through Saturday, exclusive of holidays.

In the event of a holiday, the work shall be performed on the next business day. No work shall be performed outside these hours or on a holiday unless permitted or directed by the Manager.”

Section 28. entitled “Herbicide/Pesticide Spraying”, insert as a new section as follows:

“28. Herbicide/Pesticide Spraying

When required by the Manager, the Contractor shall provide the Licensed Applicator and a Driver/Laborer to perform herbicide/pesticide spraying and applications at the time specified by the Manager. Compensation for the Herbicide/Pesticide Spraying Licensed Applicator and Driver/Laborer shall be in accordance with the hourly rate inserted by the Contractor on the Pricing Sheets under Classified Work, which shall be for labor only.

The cost of all materials associated with herbicide/pesticide spraying and applications shall be in accordance with the “Compensation for Materials” inserted by the Contractor on the Pricing Sheet.”

II. BIDDER'S QUESTIONS AND ANSWERS

The following information is available in response to questions submitted by prospective Bidders. The responses should not be deemed to answer all questions, which have been submitted by Bidders to the Port Authority. It addresses only those questions, which the Port Authority has deemed to require additional information and/or clarification. The fact that information has not been supplied with respect to any questions asked by a Bidders does not mean or imply, nor should it be deemed to mean or imply, any meaning, construction, or implication with respect to the terms.

The Port Authority makes no representations, warranties or guarantees that the information contained herein is accurate, complete or timely or that such information accurately represents the conditions that would be encountered during the performance of the Contract. The furnishing of such information by the Port Authority shall not create or be deemed to create any obligation or liability upon it for any reason whatsoever and each Bidder, by submitting its Bid, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever. Accordingly, nothing contained herein and no representation, statement or promise, of the Port Authority, its Commissioners, officers, agents, representatives, or employees, oral or in writing, shall impair or limit the effect of the warranties of the Bidder required by this Bid or Contract and the Bidder agrees that it shall not hold the Port Authority liable or responsible therefor in any manner whatsoever.

The Questions and Answers numbering sequence will be continued sequentially in any forthcoming Addenda that may be issued.

Question # 4	Do I have to provide health benefits to my employees working on this contract, including vacation, sick leave, jury duty, bereavement, etc.?
Answer # 4	Refer to Part V, Section 4 entitled “Wages, Health and Supplemental Benefits”.
Question #5	Will you provide all of the wage breakdown sheets for the current contract?
Answer #5	See attached.
Question #6	In reference to the Contractor requiring a valid Pesticide Applicator Business License from the State of NJ, can this portion of the work be subcontracted?
Answer #6	No.
Question #7	Can you clarify the Compensation for Materials on the Pricing Sheet?
Answer #7	“Compensation for Materials” applies to Herbicide/Pesticide Spraying only.
Question #8	Is the price for the Certified Arborist for performing tree work or just analyzing the trees?
Answer #8	The hourly rate for the Certified Arborist is an all-inclusive rate.
Question #9	Can you clarify the classification of the flowers referenced in Part V Section 18?
Answer #9	The cost for all flowers, labor and/or materials/equipment under “Unclassified Work” shall be included in the “Monthly Lump Sum Price”. There will be no additional compensation for “Unclassified Work”.

This communication should be initialed by you and annexed to your Bid upon submission. In case any Bidder fails to conform to these instructions, its Bid will nevertheless be construed as though this communication had been so physically annexed and initialed.

THE PORT AUTHORITY OF NY & NJ
 KATHY LESLIE WHELAN, AST. DIR.
 COMMODITIES & SERVICES DIVISION

BIDDER'S FIRM NAME: _____

INITIALED: _____ DATE: _____

QUESTIONS CONCERNING THIS SOLICITATION MAY BE ADDRESSED TO JOHN SANTIAGO AT JOHN.SANTIAGO@PANYNJ.GOV OR 201-395-3416.

PROPOSER NAME: LTI, INC PROPOSAL NUMBER 15044

Newark Airport
Landscaper

ITEM #1 MINIMUM DIRECT HOURLY WAGE \$ 14.50 item 1

ITEM #2
AVERAGE HOURLY DIRECT WAGES \$ 15.60
NUMBER OF EMPLOYEES 3

ITEM #3
AVERAGE HEALTH BENEFITS HEALTH \$ 3.50

ITEM #4
AVERAGE SUPPLEMENTAL BENEFITS (ITEMS NOT REQUIRED BY LAW) NUMBER OF DAYS PROVIDED

HOLIDAY ALLOWANCE	\$ <u>.15</u>	_____
VACATION ALLOWANCE	\$ _____	_____
SICK TIME ALLOWANCE	\$ <u>.11</u>	_____
PENSION	\$ <u>NA</u>	_____
WELFARE	\$ <u>NA</u>	_____
OTHER SUPPLEMENTAL BENEFITS SPECIFY _____	\$ <u>.50</u>	_____

SUB TOTAL (ITEMS # 2, 3 & 4) \$ 79.86 sub total 2, 3 & 4

ITEM #5
AVERAGE TAXES AND INSURANCE (ITEM REQUIRED BY LAW)

F.I.C.A.	\$ <u>.21</u>
N.Y.S.U.I.	\$ _____
F.U.I.	\$ <u>.90</u>
WORKERS' COMPENSATION	\$ <u>3.35</u>
GENERAL LIABILITY INSURANCE	\$ <u>3.02</u>
DISABILITY INSURANCE	\$ <u>.07</u>
OTHER TAXES AND INSURANCE SPECIFY _____	\$ <u>.14</u>

ITEM #6
AVERAGE ADDITIONAL COMPONENTS (IF APPLICABLE)

VEHICLE/MTCE/FUEL	\$ <u>NA</u>
UNIFORMS	\$ <u>.41</u>
EQUIPMENT	\$ <u>NA</u>
MATERIALS	\$ _____
SUPPLIES	\$ _____
RELIEF	\$ _____
ROLL CALL	\$ _____
OTHER COMPONENTS NOT SPECIFIED ABOVE SPECIFY _____	\$ <u>0.00</u>

AVERAGE GENERAL ADMINISTRATIVE COSTS, OVERHEAD AND PROFIT \$ 19.01

TOTAL (ITEMS # 2, 3, 4, 5 & 6) \$ 46.97