

THE PORT AUTHORITY OF NY & NJ

ANNUAL "NO CHANGE" AFFIDAVIT

DISADVANTAGED BUSINESS ENTERPRISE

AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE

I, _____ do hereby declare that I am authorized to act on behalf of the business known as _____ in executing this Affidavit.

I affirm that there have been no changes in my firm's circumstances affecting its ability to meet the size, disadvantaged status, ownership, or control requirements for Disadvantaged Business Enterprise (DBE) and/or Airport Concession Disadvantaged Business Enterprise (ACDBE) certification as set forth in 49 CFR Parts 26 and 23. I further affirm that my business continues to meet the Small Business Administration (SBA) size criteria and does not have average gross receipts for the last three years exceeding \$22.41 million (DBE)/\$56.42 million (ACDBE). I also affirm that my personal net worth does not exceed \$1.32 million. There are no written, oral or tacit agreements concerning and/or affecting the ownership, control and/or operation of this company between any person associated with this company and another individual and/or business entity.

In the event that there are any changes in the ownership, control or operations of this company I will notify the Office of Business Diversity and Civil Rights of such changes within 30 days and provide all necessary support documentation.

The undersigned does hereby affirm that the foregoing statements are true, accurate and complete.

Signature of Affiant

Printed Name of Affiant

Title

Sworn to and subscribed before me this ____ day of _____ 20____, at _____

Notary Public

Commission Expires

Firm Name: _____

Contact Person: _____

Contact Phone #: _____

Contact e-mail: _____

SUPPORTING DOCUMENTATION CHECKLIST

Submit the following documents with this affidavit. Place a check mark opposite each item that is included. Indicate "N/A" opposite those items that do not apply:

- Federal Corporate Tax Return (Form 1120 or 1120S); or Partnership Return (Form 1065); or Sole Proprietor tax returns (1040 with Schedule C) for the past year. (If you filed an IRS extension, please provide a copy of your federal IRS Extension request form.)
- Federal corporate, partnership, or sole proprietor (1040 with schedule C) taxes for the past year of any affiliate firm(s) in which you hold ownership.
- Firms located outside the New York/New Jersey area, provide a copy of current home state certification.

Mail to:

The Port Authority of NY & NJ
Office of Business Diversity and Civil Rights - Certification Unit
233 Park Avenue South, 4th floor
New York, NY 10003