

# **THE PORT AUTHORITY OF NY & NJ**

## **REQUEST TO QUALIFY (“RTQ”)**

**RTQ # 31427**

### **FOR**

## **JOHN F. KENNEDY INTERNATIONAL, LAGUARDIA, NEWARK LIBERTY INTERNATIONAL, TETERBORO AND STEWART INTERNATIONAL AIRPORTS - AERONAUTICAL OPERATIONS AREA (AOA) PAVING CONTRACTS FOR A THREE (3) YEAR PERIOD**

**NOVEMBER 2012**

### **I. INTRODUCTION:**

The Port Authority of New York & New Jersey (“Port Authority” or “Authority”) is a body corporate and politic created by interstate compact between the States of New York and New Jersey with the consent of the Congress of the United States. The Port Authority, together with its wholly-owned subsidiaries, provides the region with integrated transportation and trade services and operates facilities in connection therewith, including, but not limited to, five major regional airports, interstate traffic through four bridges and two tunnels, a bus terminal, a bus station, the PATH rapid transit system, the Hoboken-lower Manhattan ferry service, the World Trade Center site and certain New York-New Jersey port facilities.

Responses to this Request to Qualify (“RTQ”) are due on the Response Due Date set forth in Section V of this RTQ. Responses received after that date and time may not be accepted.

**Only pre-qualified firms who have received written approval from the Authority will be asked to respond to future solicitations on the specific project described below.**

### **II. PROJECT DESCRIPTION:**

The Authority wishes to pre-qualify firms to submit bids for future AOA paving contracts (“the Contracts”). This work will be performed at John F. Kennedy International Airport, LaGuardia Airport, Newark Liberty International Airport, Teterboro Airport and Stewart International Airport.

#### **A. Scope of Work**

It is anticipated but it is not guaranteed that Work required by the Contracts may include, but may not necessarily be limited to, the following:

1. Milling, removal and replacement of asphalt pavements.
2. AOA asphalt pavements to satisfy Port Authority requirements and Federal Aviation Administration (FAA) pavement surface smoothness criteria,

as per attached Specification No. 02561- ASPHALT CONCRETE PAVING (FAA).

3. Removal and replacement of concrete pavements and lime/cement flyash base course.
4. Site work (excavation, grading and subgrade preparation).
5. Furnishing and installation of concrete and asphalt concrete pavements
6. Furnishing and installation of pavement markings.
7. Infrastructure work (including sanitary, storm sewer and water) and dewatering.
8. Furnishing and installation of electrical equipment and wiring for taxiway and runway lighting, signage and other navigational aids.
9. Work during nights and weekends in order to minimize effect on airport operations.
10. Coordination with airport operations.

#### **B. Estimated Total Contract Price**

The Authority estimates that the value of each Contract will be in one of the following construction cost ranges:

1. Range A = \$1- \$7,500,000
2. Range B = Over \$7,500,000

The respondent shall indicate in its submittal (Contractor's Qualification Statement, page 1) which of the above construction cost range(s) of contract the bidder is capable of performing. The Authority will inform the respondent for which of the respondent's indicated cost range(s) the Authority has deemed it pre-qualified, if any.

#### **C. Contract Schedule**

It is presently anticipated but it is not guaranteed that Bid Documents for the Contracts may be available to pre-qualified firms on an as-needed basis beginning October 2009.

### **III. SUBMITTAL INSTRUCTIONS AND CONTENT**

#### **A. Requirements**

To be considered for prequalification, the respondent must demonstrate to the satisfaction of the Chief Engineer of the Authority that it meets the minimum requirements of the RTQ as stated in paragraphs III.A.1. and III.A.2. below. Company brochures alone shall not be submitted for the purpose of demonstrating experience and technical expertise. Submittals must be tailored to the specific requirements of this RTQ. If the respondent cannot demonstrate that it meets all of the below-listed requirements, then the respondent may with others form a joint venture and be pre-qualified as set forth in paragraph C below.

The respondents shall indicate which contract size range, as described in paragraph II.B., it is seeking prequalification for. The respondent must demonstrate the following to the satisfaction of the Chief Engineer of the Authority.

## **1. Minimum Experience of the Firm:**

### **a.) Range A (\$1 to \$7.5 Million)**

The firm for Range A must have satisfactorily completed, as a prime or general contractor, construction contracts comparable in type and complexity to those described in paragraph II.A and in the Price Range A described in paragraph II.B.1. The firm must also demonstrate that during the last 5 (five) years it (or persons or entities controlling the firm) has successfully completed or substantially completed, as a prime or general contractor, at least two (2) paving contracts of type and complexity comparable to that indicated in Paragraph II.A and in the price range described in paragraph II.B.1. The firm must have utilized its own work force for all the paving work (asphalt concrete or concrete). Other associated work may be subcontracted. The work must have been completed skillfully in a satisfactory manner and on time. The firm shall submit a brief description of each such contract, including construction cost, unique features, compliance with schedules and the name and telephone number of the owner's representative familiar with the work.

### **b.) Range B (over \$7.5 Million)**

The firm for Range B must have satisfactorily completed, as a prime or general contractor, construction contracts comparable in type and complexity to those described in paragraph II.A. and in the price Range B described in paragraph II.B.2. The firm must have utilized its own work force for all the paving work (asphalt concrete or concrete). Other associated work may be subcontracted. The firm must also demonstrate that during the last 5 (five) years it (or persons or entities controlling the firm) has successfully completed or substantially completed, as a prime or general contractor, at least two (2) paving contracts of type and complexity comparable to that indicated in Paragraph II.A and in the price range described in paragraph II.B.2 above, with at least one (1) of such contracts performed within an AOA. The work must have been completed skillfully in a satisfactory manner and on time. The firm shall submit a brief description of each such contract, including construction cost, unique features, compliance with schedules and the name and telephone number of the owner's representative familiar with the work.

## **2. Minimum Qualifications of the Project Manager and Superintendent**

The firm's Project Manager and Superintendent must each have a minimum of ten (10) years construction experience on contracts comparable in type and complexity to those outlined in Paragraph II.A and within the price Range for which it is seeking prequalification. The firm's Superintendent must be experienced with AOA paving procedures, controlled staging and pavement surface smoothness as required by the FAA for firms seeking qualification for Range B.

### **3. Ability to obtain Performance and Payment Bond.**

The respondent must be able to obtain a Performance and Payment Bond for the amount indicated in paragraph II.B for which it seeks prequalification from a surety company whose name appears on the current list of the Treasury Department of the United States as acceptable as a surety upon federal contracts. A letter from the surety company must be submitted with this RTQ

## **B. Submittals**

The following items must be submitted in order to be considered for qualification on this specific project:

### **1. Attachments**

In order to expedite the evaluation of the qualification information furnished, the respondent must complete and submit the attached documents. Responses that fail to adhere to this stipulation may be excluded from consideration. The following attachments are incorporated herein and must be submitted:

- a.) Contractor's Qualification Statement
- b.) Agreement on Terms of Discussion.

### **2. Required Licenses/Certifications**

The Contractor and/or proposed sub-contractors must have all required NJ, NYS and / or NYC certifications and / or licenses to perform the work in accordance with codes, rules and regulations that would apply if the Authority were a private corporation.

## **C. Joint Ventures**

If a firm cannot demonstrate that it meets all of the referenced requirements, then the firm may with others form a joint venture and request that the Authority consider the cumulative experience of the joint venture participants in determining whether the joint venture has met the requirements set forth herein. If the Authority decides that the joint venture is pre-qualified to submit bids, or if two or more entities separately pre-qualified to bid elect to submit a bid as a joint venture, all participants in the joint venture shall be bound jointly and severally and each participant shall execute the bid.

#### **IV. SUBMISSION INSTRUCTIONS:**

**Respondents must clearly indicate the RTQ# and Title on the outside of any package or document submitted in connection with this RTQ.**

The respondent shall submit six (6) hard copies of the required qualification information and one (1) copy in CD-Rom format in sufficient time so that the Authority receives it no later than 4:00 p.m. on **December 14, 2012** to:

The Port Authority of New York and New Jersey  
Procurement Department  
Attention: Jessamma Vatakencherry  
Two Montgomery Street, 3<sup>rd</sup> Floor  
Jersey City, New Jersey 07302

Late submittals may be rejected.

Any questions concerning this RTQ should be directed to Jessamma Vatakencherry at [jvataken@panynj.gov](mailto:jvataken@panynj.gov). Neither Jessamma Vatakencherry nor any employee of the Authority is authorized to interpret the RTQ or give additional information as to its requirements. Such interpretation or additional information will only be given by written addendum to this RTQ.

#### **V. NOTIFICATION**

Notification as to whether a firm has been pre-qualified will be made only by a notice in writing, signed by the Director of Procurement or her designated representative on behalf of the Authority and mailed or delivered to the office designated by the firm in its response to this RTQ.

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# THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY

## CONTRACTOR'S QUALIFICATION STATEMENT

FOR

### JOHN F. KENNEDY INTERNATIONAL, LAGUARDIA, NEWARK LIBERTY INTERNATIONAL, TETERBORO AND STEWART INTERNATIONAL AIRPORTS - AERONAUTICAL OPERATIONS AREA (AOA) PAVING CONTRACTS

NOVEMBER 2012

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*PLEASE TYPE OR PRINT CLEARLY*

#### A. Contractor's General Business Information

Statement submitted by:

➤ Name of Firm: \_\_\_\_\_

➤ Name of Individual: \_\_\_\_\_

➤ Title: \_\_\_\_\_

➤ Business Address: \_\_\_\_\_

➤ E-mail Address \_\_\_\_\_

➤ Telephone No.: \_\_\_\_\_

➤ Name & Telephone No. \_\_\_\_\_

of Contact Person if \_\_\_\_\_

other than above: \_\_\_\_\_

Check how bid will be submitted:

Single Entity       Joint Venture

If a Joint Venture, each participant in such Joint Venture must submit all the information that is required for a single entity.

Indicate the Contract cost range(s) that you are submitting qualifications for:

Range "A" - \$1 - \$7,500,000

Range "B" – over \$7,500,000

Indicate the type of work generally performed with your own work force.

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- Indicate which part of the work indicated in paragraph IIA of the attached Request to Qualify (“RTQ”) you plan on performing with your own forces and what work you plan to sub-contract to another firm.

- Work to be performed with own forces:

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- Work to be performed by sub-contractors:

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## **B. Relevant Experience and Past Performance:**

- On **Schedule A**, attached, list construction Contracts completed by your firm, which document that **your firm meets the requirements indicated in paragraph III.A.1**. If a joint venture, list each joint venture partner’s projects separately. Indicate if the contract was performed by your firm’s own forces or by a sub-contractor.
- On **Schedule B**, attached, list the name and qualifications of the individual who will function as the **Project Manger** and **Superintendent** as well as those of any other **key construction supervision personnel** to be assigned to the Contract along with the anticipated function and relevant experience of each person.
- On **Schedule C**, attached, list current projects currently under construction (**work on hand**) by your firm. If a joint venture, list each joint venture partner’s projects separately.
- On **Schedule D**, attached, include narrative demonstration how you will satisfy pavement smoothness criteria as required by Specification No. 02561- ASPHALT CONCRETE PAVING (FAA)

Does your firm have the required certification(s) and/or license(s) as per paragraph III.B.2, if required?

Yes       No       Not Applicable

➤ If No, indicate how you plan on meeting this requirement:

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➤ Submit documentation of required certification(s) and/or license(s)

Has your firm ever failed to complete any construction contract awarded it?

Yes       No

If yes, describe the circumstances on a separate piece of paper.

In the last five years, has your firm ever failed to substantially complete a contract in a timely manner?

Yes       No

If yes, describe the circumstances on a separate piece of paper.

Identify prior contracts that contained stated goals for M/WBE participation and how such goals were met or exceeded:

<b>Contract</b>	<b>Stated Goals</b>	<b>Actual % Obtained</b>	<b>Comments</b>

**Financial Information:**

- ❑ Can your Firm provide a Performance And Payment Bond for the full amount required?

Yes                       No

- ❑ Indicate approximate total bonding capacity: \_\_\_\_\_

- ❑ Indicate name of your proposed surety company and name, address and phone number of agent:

➤ Agent's Name: \_\_\_\_\_

➤ Company Name: \_\_\_\_\_

➤ Address: \_\_\_\_\_

➤ Telephone No. \_\_\_\_\_

- ❑ **Submit letter from your surety documenting your ability to submit the required Bond.**

**D. Certification**

I hereby certify that the information submitted herewith, including attachments, is true to the best of my knowledge and belief.

\_\_\_\_\_  
(Type or print business name of Firm)

By: \_\_\_\_\_  
(Signature of officer of Firm)

\_\_\_\_\_  
(Type or print name of officer of Firm)

\_\_\_\_\_  
(Type or print title of officer of Firm)

\_\_\_\_\_  
(Type or print date)

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**SCHEDULE A**

**CONTRACTS COMPLETED**

**FIRM:** \_\_\_\_\_

Project Name, Location and Description	Owner *	Design Engineer *	Date Completed	Contract Price **	Percent of Work Performed By Own Forces

Range A = \$1- \$7.5 million.

Range B = over \$7.5 million

**Notes:** \* Include Name, Address and Phone No. of Reference Contact

\*\*Indicate amount of Firm's contract and whether work was done as a prime or general contractor



**SCHEDULE C  
WORK ON HAND / BIDS SUBMITTED**

**FIRM:** \_\_\_\_\_

**WORK ON HAND:**

<b>Project Name, Location and Description</b>	<b>Owner *</b>	<b>Design Engineer *</b>	<b>Contract Price **</b>	<b>Scheduled Completion Date</b>

**BIDS SUBMITTED:**

<b>Project Name, Location and Description</b>	<b>Owner *</b>	<b>Design Engineer *</b>	<b>Bid Price **</b>	<b>Low Bidder (Yes or No)</b>	<b>Anticipated Award Date/ Contract Duration</b>

**Notes:**     \* **Include Name, Address and Phone No. of Reference Contact**

              \*\***Indicate amount of Firm's contract and whether work was done as a prime or general contractor**

**SCHEDULE D**  
**NARRATIVE DEMONSTRATION HOW PAVEMENT SMOOTHNESS CRITERIA CAN BE MET**

**FIRM:** \_\_\_\_\_

## **Aeronautical Paving Contracts**

### **AGREEMENT ON TERMS OF DISCUSSION**

The Port Authority's receipt or discussion of any information (including information contained in any proposal, vendor qualification, ideas, models, drawings, or other material communicated or exhibited by us or on our behalf) shall not impose any obligations whatsoever on the Port Authority or entitle us to any compensation therefor (except to the extent specifically provided in such written agreement, if any, as may be entered into between the Port Authority and us). Any such information given to the Port Authority before, with or after this Agreement on Terms of Discussion ("Agreement"), either orally or in writing, is not given in confidence. Such information may be used, or disclosed to others, for any purpose at any time without obligation or compensation and without liability of any kind whatsoever. Any statement which is inconsistent with this Agreement, whether made as part of or in connection with this Agreement, shall be void and of no effect. This Agreement is not intended, however, to grant to the Port Authority rights to any matter, which is the subject of valid existing or potential letters patent. The foregoing applies to any information, whether or not given at the invitation of the Authority.

Notwithstanding the above, and without assuming any legal obligation, the Port Authority will employ reasonable efforts, subject to the provisions of the Port Authority Freedom of Information Code and Procedure adopted by the Port Authority's Board of Commissioners on March 29, 2012, which may be found on the Port Authority website at: <http://www.panynj.gov/corporate-information/pdf/foi-code.pdf>, not to disclose to any competitor of the undersigned, information submitted which are trade secrets or is maintained for the regulation or supervision of commercial enterprise which, if disclosed, would cause substantial injury to the competitive position of the enterprise, and which information is identified by the Proposer as proprietary, which may be disclosed by the undersigned to the Port Authority as part of or in connection with the submission of a proposal.

\_\_\_\_\_  
(Company)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

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DO NOT RETYPE.