

# **THE PORT AUTHORITY OF NY & NJ**

## **REQUEST TO QUALIFY (RTQ)**

### **INFORMATION FOR**

#### **RTQ 46737 - REQUEST TO QUALIFY – NEWARK LIBERTY INTERNATIONAL AIRPORT – BRIDGES N57, N58, N59 AND UTILITIES - CONTRACT EWR-154.392**

**JULY 2016**

#### **I. INTRODUCTION:**

The Port Authority of New York & New Jersey (“Port Authority” or “Authority”) is a body corporate and politic created by compact between the States of New York and New Jersey with the consent of the Congress of the United States. The Port Authority, together with its wholly-owned subsidiaries, provides the region with integrated transportation and trade services and operates facilities in connection therewith, including, but not limited to, five major regional airports, interstate traffic over four bridges and through two tunnels, a bus terminal, a bus station, the PATH rapid transit system, the Hoboken-lower Manhattan ferry service, the World Trade Center site and certain New York-New Jersey port facilities.

Responses to this Request to Qualify (“RTQ”) are due on the Response Due Date set forth on the advertisement of this RTQ. Responses received after that date and time may not be accepted.

**Only firms that have submitted this Prequalification Package and who have received written notice from the Authority in response to their submission that they are pre-qualified for the specific project described below will be invited to respond to future solicitations on this project.**

#### **II. PROJECT DESCRIPTION:**

The Authority wishes to pre-qualify prospective firms for Contract EWR-154.392 “Newark Liberty International Airport – Bridges N57, N58 and N59.” This work will be performed at Newark Liberty International Airport. It is anticipated, but it is not guaranteed, that work required by the Contract will include, but may not necessarily be limited to, the following:

##### **A. Scope of Work:**

###### **1. Overbank Excavation of Peripheral Ditch**

Excavation within the riparian zone of the EWR Peripheral Ditch (freshwater wetlands area) at multiple locations along approximately 2,700 linear feet of both banks to increase storage volume during design flood conditions.

**2. Removal of Existing Fuel Selection Area**

Demolition of existing steel canopy (approximately 100 feet per side square), including foundations, removal of existing abandoned underground fuel piping, and excavation and remediation of non-hazardous petroleum-containing soil.

**3. Construction of Bridge N57**

Fabrication and erection of permanent three (3)-span continuous curved steel girder bridge structure approximately 325 feet long, including driven pile and drilled shaft foundations, integral steel cap beams, and cast-in-place concrete deck and parapets. Stay-in-place forms not permitted. Structure to be erected over the EWR Peripheral Ditch, including foundation and abutment work in the riparian zone, and in close proximity to the AirTrain Newark guideway structure. Bridge low chord approximately eight (8) to ten (10) feet above water line.

**4. Construction of Bridges N58, N59**

Fabrication and erection of two (2) permanent co-located curved steel girder bridge structures, six (6)-span and eight (8) span continuous, approximately 700 feet and 835 feet long, including driven pile and drilled shaft foundations, concrete hammerhead piers and pier caps, and cast-in-place concrete deck and parapets. Stay-in-place forms not permitted. Structures to be erected over both the EWR Peripheral Ditch, including foundation and abutment work in the riparian zone, as well as over a key airport roadway that must be maintained at all times. Bridges low chords approximately twenty (20) to twenty-five (25) feet above water line, clearances above roadway of approximately fifteen feet.

**5. Electrical, Communications, Water, Sanitary and Other Utilities**

Utility work will include, but not be limited to: the temporary relocation and reinstallation of light fixtures, wiring, conduits and junction boxes that may interfere with the work; removal of existing duct banks, water, storm and sanitary lines; installation of new duct banks and wiring for electrical and communications infrastructure; installation of new ductile iron pipe (DIP) and connections to existing DIP, for water and sanitary, up to and including thirty inch (30”) diameter; furnishing and installation of new light poles, conduits, wiring and junction boxes for the new roadway lighting system on the bridges and at-grade roadways. Any work requiring a connection or tie into existing PSE&G electrical infrastructure must be performed by entities on the PSE&G Approved List.

**6. Asphalt Concrete roadway pavement removal and replacement.**

This work is in conjunction with various elements of the work outlined above.

**7. Maintenance of Traffic**

Provide for roadway closures, detours and lane closures on Earhart Drive, Carson Road, in Parking Lot P3 and ancillary roads as may be required for Maintenance and Protection of Traffic (MPT) during construction. Furnish and install temporary barriers, temporary pavement markings and other typical devices to provide adequate protection for both workers and patrons.

**8. Staging**

Portions of the work described above must adhere to contract staging schedule and sequence, and must be performed within relatively short (approximately six (6)-hour) overnight work periods with all lanes, parking spaces and plazas re-opened to traffic each morning. The Contract will require work in multiple stages concurrently, including the construction of Bridges 57, 58 & 59

**9. Tree Protection, Removal and Restoration; Riparian Zone Restoration**

Removal of trees on PA property, including maintenance of permanent trees during installation. Restoration of riparian zone plantings following overbank excavation to improve overall condition and mitigation. Maintenance of permanent trees and all plantings following completion (two years).

**B. Estimated Total Contract Price**

For information purposes only, the Authority estimates that the total work required will be in the range of \$75 to \$90 Million.

**C. Contract Schedule**

It is anticipated, but not guaranteed, that Bid Document(s) will be available to pre-qualified bidders mid-October 2016. It is the present intention of the Authority to have all Work under the Contract completed within 34 months after the Contract has been awarded. This schedule takes into account winter shutdowns for the holiday construction embargo (from December 15<sup>th</sup> through January 2<sup>nd</sup>) and temperature sensitive work.

**D. Pre-Qualification Meeting**

There will be no Pre-Qualification meeting on this Request for Pre-qualification.

### **III. SUBMITTAL INSTRUCTIONS AND CONTENT:**

#### **A. Requirements:**

To be considered for pre-qualification, the Respondent must demonstrate to the satisfaction of the Chief Engineer of the Authority that it meets the minimum requirement of the RTQ as stated in Paragraphs III.A.1 and III.A.2. Company brochures alone shall not be submitted for the purpose of demonstrating experience and technical expertise. Submittals must be tailored to the specific requirements of this RTQ. If the Respondent cannot demonstrate that it meets all of the below mentioned qualifications, then the Respondent may with others form a joint venture and request that the joint venture be pre-qualified as set forth in Paragraph B.5 below.

#### **1. Minimum Experience of the Firm:**

The firm seeking to be pre-qualified should have a minimum of 10 years construction experience working on the following:

- a) Contracts comparable in size, type and complexity to that described in Paragraphs II.A and II.B.
- b) Completion or substantial completion as a prime or general contractor of at least two (2) contracts that included the fabrication and erection of curved steel girder bridges, each in excess of \$50 million and comparable in type and complexity to that indicated in Paragraph II.A above.
- c) Performing major utility and roadway rehabilitation work using staged construction with nightly closings and reopening to traffic on schedule each morning.
- d) Manpower and resources needed to manage a contract with an aggressive schedule and located adjacent to multiple adjacent contracts by others with overlap.

A firm may also qualify if, during the time period stated above, the persons or entities owning and controlling the prospective bidding firm have owned and controlled at least one other firm **that satisfies the requirements set forth above.**

Firms wishing to prequalify shall be prepared to submit documentation showing that work has been completed skillfully in a satisfactory manner and on time.

#### **2. Minimum Qualifications of the Project Manager and Superintendent**

The prospective bidder's Project Manager and Superintendent shall each have a

minimum of ten (10) years of construction experience on contracts comparable in size to this one and comparable in scope, type and complexity to those outlined in Paragraph II.A and II.B.

## **B. Submittals**

The following items must be submitted in order for the prospective bidder to be considered for qualification on this specific project:

### **1. Attachments**

In order to expedite the evaluation of the qualification information furnished, the prospective bidder must complete and submit the attached documents. Responses that fail to adhere to this stipulation may be excluded from consideration. The following attachments are incorporated herein and must be submitted:

- A. Contractor's Qualification Statement
- B. Agreement on Terms of Discussion

### **2. Performance and Payment Bond**

The prospective bidder must be able to obtain a Performance and Payment Bond for the amount indicated in paragraph II.B from a surety company whose name appears on the current list of the Treasury Department of the United States as acceptable as a surety upon federal contracts. A letter from the surety company must be submitted with your response to this RTQ

### **3. Experience Modification Ratio**

The prospective bidder must submit a copy of the Experience Modification Ratio. If the ratio exceeds 1.2, submit a written explanation.

### **4. Required Licenses/Certifications**

The Contractor and/or proposed sub-contractors must have all required New Jersey certifications and/or licenses to perform the work in accordance with applicable codes, rules and regulations.

### **5. Joint Ventures**

The Authority will entertain requests for prequalification from a joint venture. If a joint venture is pre-qualified to submit bids, or if two or more entities separately pre-qualified to bid elect to submit a bid as a joint venture, all participants in the joint venture shall be bound jointly and severally and each participant shall execute the bid. If the prospective bidder cannot demonstrate that it meets all of the referenced qualifications, then the prospective bidder may with others form a joint venture and request that the joint venture

be deemed the prospective bidder (i.e. members of the joint venture may meet the qualification requirement collectively).

**IV. SUBMISSION INSTRUCTIONS:**

**Respondents must clearly indicate “RTQ #EWR-154.392 – NEWARK LIBERTY INTERNATIONAL AIRPORT – BRIDGES N57, N58,N59 AND UTILITIES” on the outside of any package or document submitted in connection with this Contract.**

Submit six copies of the required qualification information or, preferably, one hard copy and six copies in CD-ROM format in sufficient time so that the Authority receives them **no later than 4:00p.m. on August, 19th, 2016** to:

**A. PLEASE NOTE THE FOLLOWING-**

All proposals must be delivered in sealed envelopes and/or packages.

The Procurement Department is located at 4 World Trade Center (4 WTC), located at 150 Greenwich St., 21st Floor, New York, New York, 10007.

**PLEASE READ THE FOLLOWING DELIVERY REQUIREMENTS CAREFULLY. Bidders assume all responsibility for delays or problems in delivery.**

|   |
|---|
| <u>Proposal</u> submissions will be received at:  |
| The Port Authority of New York and New Jersey<br>Attention: Proposal Custodian<br>Procurement Department<br>4 World Trade Center<br><br>150 Greenwich Street, 21st Floor<br>New York, NY 10007                  |
| At this address, proposals <b>will be accepted only when submitted via the United States Postal Service, UPS or hand delivery.</b><br><br><b>Clearly mark the solicitation number on the outermost package.</b> |

B. There is extensive security at the World Trade Center Site. You must present a valid government-issued photo ID to enter 4 WTC. Individuals without packages or carrying small packages, envelopes or boxes that can be conveyed by hand or on a hand truck may enter through the lobby. All packages, envelopes and boxes may be subject to additional security screening.

C. There is no parking available at 4 WTC/150 Greenwich Street, and parking in the surrounding area is extremely limited.

- D. Express carrier deliveries by commercial vehicles may be made only via vendors approved by Silverstein Properties, the WTC Property Manager, through the Vehicle Security Center (VSC). Presently, UPS is the only delivery vendor with approved recurring delivery times. UPS makes deliveries to 4 WTC around 9:30 a.m. each day. Please plan your submission accordingly.
- E. As additional express carriers may be approved by Silverstein Properties and scheduled for recurring delivery times with the VSC, this information may be updated.
- F. Under certain circumstances, a solicitation may allow for a commercial vehicle to be approved to make a delivery in accordance with VSC procedures. If applicable, the specific solicitation document will include that information.
- G. The Authority assumes no responsibility for delays, including, but not limited to, delays caused by any delivery services, building access procedures, or security requirements.
- H. All proposals must be delivered in sealed envelopes and/or packages. Address the Proposal as provided above. In case of conflict, the reproducible original of the Proposal shall take precedence over material on the compact discs.
- I. In each submission to the Authority, including any return address label, information on the compact disc and information on the reproducible original and copies of the Proposal, the Proposer shall use its **FULL LEGAL NAME WITHOUT ABBREVIATIONS**. Failure to comply with this requirement may lead to delays in contract award and contract payments, which shall be the responsibility of the Proposer.
- J. Provide the address of your firm to which any written correspondence should be sent.
- K. The cover of your submittal must include the RTQ Contract Number (as stated above) and the title. The Authority assumes no responsibility for delays caused by any delivery services.
- L. If your proposal is to be hand-delivered, please note that only individuals with proper identification (e.g. photo identification) will be permitted access to the Authority's offices. Individuals without proper identification will be turned away and their packages not accepted. It is necessary to carry valid photo identification when attempting to gain access into the building to hand-deliver proposals.

Late submittals may be rejected.

Any questions concerning this RTQ shall be directed to Cory Mermer at [cmermer@panynj.gov](mailto:cmermer@panynj.gov). Neither Ms. Premchan nor any employee of the Port Authority is authorized to interpret the RTQ or give additional information as to its requirements. Such interpretation or additional information will only be given by written addendum to this RTQ.

## **V. CONFLICT OF INTEREST**

If the Respondent or any employee, agent or subcontractor of the Respondent may have, or may give the appearance of having, a possible conflict of interest, the Respondent shall include in its proposal a statement indicating the nature of the conflict. The Authority reserves the right to disqualify the Respondent if, in the Authority's sole discretion, any interest disclosed from any source could create, or give the appearance of, a conflict of

interest. The Authority's determination regarding any question(s) of conflict of interest shall be final.

**V. NOTIFICATION**

Notification as to whether a Respondent has been pre-qualified will be made only by a notice in writing, signed by the Chief Procurement Officer or her designated representative on behalf of the Authority and mailed or delivered to the office designated by the Respondent in its response to this RTQ.

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**THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY  
CONTRACTOR'S QUALIFICATION STATEMENT  
REQUEST TO QUALIFY (RTQ)  
FOR**

**RTQ 46737 - REQUEST TO QUALIFY – NEWARK LIBERTY  
INTERNATIONAL AIRPORT – BRIDGES N57, N58, N59 AND UTILITIES -  
CONTRACT EWR-154.392**

**JULY 2016**

**A. Contractor's General Business Information**

Statement submitted by:

**Name of Firm:**

**Name of Principal:**

**Business Address:**

**Telephone No:**

**Fax No:**

**E-mail:**

**Name & Telephone No of contact person, if not individual mentioned above:**

Check how bid will be submitted:  Single Entity  Joint Venture

**If a Joint Venture, each participant in such Joint Venture must submit all the information that is required for a single entity.**

Indicate the type of work generally performed with your own work force.

- 
- Indicate which part of the work indicated in paragraph II.A. of the attached Request To Qualify ("RTQ") you plan on performing with your own forces and what work you plan on sub-contracting to another firm.

Work to be performed with own forces:

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Work to be performed by sub-contractors:

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**B. Relevant Experience and Past Performance:**

- On **Schedule A**, below, list construction Contracts completed by your firm, which document **your firm's meeting of the requirements indicated in Paragraph II.A**. If a joint venture, list each joint venture partner's projects separately. Indicate if the contract was performed by your firm's own forces or by a sub-contractor.

**SCHEDULE A - CONTRACTS COMPLETED**

**Firm:** \_\_\_\_\_

| <b>Project Name, Location and Description</b> | <b>Owner/ Name Address &amp; Tel No</b> | <b>Design Engineer*</b> | <b>Date Completed</b> | <b>Contract Amount</b> | <b>Percent age of Work Comple ted by Own Forces</b> |
|---|---|-------------------------|-----------------------|------------------------|---|
|   |   |                         |                       |                        |   |
|   |   |                         |                       |                        |   |
|   |   |                         |                       |                        |   |
|   |   |                         |                       |                        |   |
|   |   |                         |                       |                        |   |

**\*Include Name, Address and Phone No. of Reference Contact**

**Note: Indicate amount of Firm's contract and if work was done as prime contractor**

- On **Schedule B**, attached, list the name and qualifications of the individual who will function as the **Project Manager**, as well as those of any other **key construction supervision personnel** to be assigned to the Contract, along with the anticipated function and relevant experience of each person. Attach resumes.

**Schedule B - Key Construction Supervision Personnel**

**Firm:** \_\_\_\_\_

| Name | Position | Date started with Organization | Date started in Construction | Prior Positions and Experience in Construction |
|------|----------|--------------------------------|------------------------------|--|
|      |          |                                |                              |  |
|      |          |                                |                              |  |
|      |          |                                |                              |  |
|      |          |                                |                              |  |

- On **Schedule C**, attached, list current projects **currently under construction** (**work on hand**) by your firm. If joint venture, list each joint venture partner's projects separately.

**Schedule C - Current Work on Hand**

**Firm:** \_\_\_\_\_

| <b>Project Name,<br/>Location and<br/>Description</b> | <b>Owner.<br/>Name<br/>Address/<br/>Tel No.</b> | <b>Design<br/>Engineer</b> | <b>Contract<br/>Amount</b> | <b>Scheduled Completion<br/>Date and Percentage<br/>Complete</b> |
|---|---|----------------------------|----------------------------|--|
|   |   |                            |                            |  |
|   |   |                            |                            |  |
|   |   |                            |                            |  |
|   |   |                            |                            |  |

**Schedule D: Current Bids Submitted**

**Firm:** \_\_\_\_\_

| <b>Project Name, Location and Description</b> | <b>Owner Name, Address &amp; Tel No</b> | <b>Design Engineer*</b> | <b>Contract Amount</b> | <b>Low Bidder (Y/N)</b> | <b>Anticipated award Date/Contract Duration</b> |
|---|---|-------------------------|------------------------|-------------------------|---|
|   |   |                         |                        |                         |   |
|   |   |                         |                        |                         |   |
|   |   |                         |                        |                         |   |
|   |   |                         |                        |                         |   |

**\*Include Name, Address and Phone No. of Reference Contact**

**Note: Indicate amount of Firm's contract and if work was done as prime contractor**

Does your firm have the required certification(s) and/or license(s) required under paragraph II.A?  Yes  No  Not Applicable

- If Yes - Submit documentation of required certification(s) and/or license(s)
- If No, indicate how you plan on meeting this requirement:

Has your firm ever failed to complete any construction contract awarded it?  
 Yes  No

If yes, describe the circumstances on a separate sheet of paper.

In the last five years, has your firm ever failed to substantially complete a contract in a timely manner?  Yes  No

If yes, describe the circumstances on a separate sheet of paper.

Identify prior contracts that contained stated goals for M/WBE participation and how such goals were met or exceeded:

| Contract | Stated Goals | Actual % Obtained | Comments |
|----------|--------------|-------------------|----------|
|          |              |                   |          |
|          |              |                   |          |
|          |              |                   |          |
|          |              |                   |          |

**Financial Information:**

Can your Firm provide a Performance And Payment Bond for the full amount required?  Yes  No

Indicate approximate total bonding capacity: \_\_\_\_\_

Indicate name of your proposed surety company and name, address and phone number of agent:

➤ Name: \_\_\_\_\_

➤ Address: \_\_\_\_\_

➤ Telephone No. \_\_\_\_\_

**Submit letter from your surety documenting your ability to submit the required Bond.**

**D. Certification**

I hereby certify that the information submitted herewith, including attachments is true to the best of my knowledge and belief.

\_\_\_\_\_  
(Business name of Firm)

By: \_\_\_\_\_  
(Signature of officer of Firm)

\_\_\_\_\_  
(Title of officer of Firm)

\_\_\_\_\_  
(Signature of officer of Firm)

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Type or print title of officer of Firm)





**ACKNOWLEDGMENT BY NOTARY PUBLIC**

STATE OF \_\_\_\_\_)

)ss:

COUNTY OF \_\_\_\_\_)

On the \_\_\_ day of \_\_\_\_\_ in the year 20\_\_\_, before me, the above undersigned, personally appeared \_\_\_\_\_, the \_\_\_\_\_, of \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity.

Name of Notary (print) \_\_\_\_\_

(Affix Notary Stamp Here) \_\_\_\_\_

My Commission Expires \_\_\_\_\_

\_\_\_\_\_  
(Notary Signature)

\_\_\_\_\_  
(Date)

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**ATTACHMENT I**

**AGREEMENT ON TERMS OF DISCUSSION**

**RTQ 46737 - REQUEST TO QUALIFY – NEWARK LIBERTY INTERNATIONAL  
AIRPORT – BRIDGES N57, N58, N59 AND UTILITIES - CONTRACT EWR-154.392**

The Port Authority’s receipt or discussion of any information (including information contained in any proposal, vendor qualification(s), ideas, models, drawings, or other material communicated or exhibited by us or on our behalf) shall not impose any obligations whatsoever on the Port Authority or entitle us to any compensation therefor (except to the extent specifically provided in such written agreement, if any, as may be entered into between the Port Authority and us). Any such information given to the Port Authority before, with or after this Agreement on Terms of Discussion (“Agreement”), either orally or in writing, is not given in confidence. Such information may be used, or disclosed to others, for any purpose at any time without obligation or compensation and without liability of any kind whatsoever. Any statement which is inconsistent with this Agreement, whether made as part of or in connection with this Agreement, shall be void and of no effect. This Agreement is not intended, however, to grant to the Port Authority rights to any matter, which is the subject of valid existing or potential letters patent.

Any information (including information contained in any proposal, vendor qualification(s), ideas, models, drawings, or other material communicated or exhibited by us or on our behalf) provided in connection with this procurement is subject to the provisions of the Port Authority Freedom of Information Code and Procedure adopted by the Port Authority’s Board of Commissioners, which may be found on the Port Authority website at: <http://www.panynj.gov/corporate-information/pdf/foi-code.pdf>. The foregoing applies to any information, whether or not given at the invitation of the Authority.

\_\_\_\_\_  
(Company)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

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DO NOT RETYPE.