

NEW YORK STEWART INTERNATIONAL AIRPORT EMERGENCY CONTINGENCY PLAN

New York Stewart International Airport (SWF) has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to the PANYNJ Interim General Manager Omar Astacio at oastacio@panynj.gov. New York Stewart International Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Stewart International Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Stewart International Airport has the ability to accommodate diverted flights; however, we strongly encourage aircraft operators to contact Airport Operations at (845) 838-8237 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: Limited capacity to accommodate passengers when required to separate International and Domestic carriers in the same facility. The terminal and select hangar facilities have been identified as areas that will be used to accommodate and/or hold passengers. In addition, a Federal Inspection Station (FIS) can be used to clear international passengers in the main terminal facility to allow for the processing of International passengers with approval from United States Customs & Border Protection (CBP).

During diversion events Stewart International may issue NOTAMs regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.¹

Airport Information

Name of Airport: New York Stewart International Airport (SWF)

Name and title of person preparing the plan: Donald Arns Manager, Airport Operations and Security

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Date of submission of plan: June 22, 2022

Airport Category: Non Hub

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Senior Operations Officer at (845) 838-8237 for assistance.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays²

New York Stewart International Airport does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally, airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. However, we will provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers as soon as the airlines experiencing excessive tarmac delays requests it and/or indicates the need for assistance. In addition, the airport will coordinate the transportation of passengers to and from aircraft parked in a remote location throughout the airport to a facility to facilitate the deplaning and enplaning process as warranted.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

Gates one (1) through six (6) at New York Stewart International Airport are under common use leases to air carriers and are controlled by the airport. Additionally, gates Seven (7) and Eight (8) at SWF are under preferential and/or exclusive leases to air carriers and are not fully controlled by the airport. We will direct our common use gate lessees, permittees or users to make gates available to an air carrier seeking to deplane at a gate to the maximum extent practicable. If additional gates are needed, we will direct tenant air carriers to make preferential and/or exclusive use gates and other facilities available to an air carrier seeking to deplane at a gate, during those time periods when the tenant airline is not using, or not scheduled to use, the gate, to the maximum extent practicable.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

New York Stewart International Airport has defined sterile areas capable of accommodating a limited number of international passengers. We will coordinate with local CBP officials and/or the watch commander at Newark Liberty Airport to determine which of the four (4) predetermined locations (2nd floor of Terminal, FIS, and/or Atlantic Aviation), will be utilized during the event. We have developed procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable. In addition, the airport will coordinate the transportation of passengers to and from aircraft parked in a remote location throughout the airport to a facility to facilitate the deplaning and enplaning process as warranted.