

November 9, 2018

**SUBJECT: INDEFINITE QUANTITY CONTRACT FOR PERFORMANCE OF  
EXPERT PROFESSIONAL ENGINEERING/ARCHITECTURAL SERVICES FOR  
MULTI-DISCIPLINE FEDERALLY FUNDED PROJECTS (ELECTRICAL/  
MECHANICAL LEAD) AS REQUESTED DURING 2019 THROUGH 2022 RFP # 53265 -  
ADDENDUM # 1**

Dear Sir or Madam,

The Port Authority of New York and New Jersey (the Authority) hereby amends the subject Request for Proposal (RFP), dated October 24, 2018.

- 1) In Section I – Proposer Requirements – delete requirement A and replace with new requirement A below.
  - A. Firms shall have a minimum of ten (10) years’ experience, in providing professional Electrical and Mechanical design experience for a variety of transportation and infrastructure projects within the New York and New Jersey metro area for all stages of projects, from planning through design and construction, for federally funded contracts.
- 2) The following questions were received from a Request for Proposals (RFP) recipients(s). The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

**Question 1:** Please confirm if the MBE/WBE/DBE participation goals listed in the RFP are cumulative and expected to total 55% of the contract.

If a subconsultant is certified as both an MBE and DBE, can their participation count towards both categories?

**Answer 1:** The participation goals are not cumulative.

- For agreements with MBE/WBE goals: The Consultant (PA-certified MBE/WBE or not PA-certified MBE/WBE) shall use every good faith effort to achieve the participation goals of 20% for MBE and 10% for WBE utilizing subconsultants who are Authority certified MBEs or WBEs. – Refer to PORT AUTHORITY STANDARD AGREEMENT (SAMPLE), Paragraph 26A.
- For agreements with DBE goal: The Consultant (PA-certified MBE/WBE or not PA-certified MBE/WBE) shall use every good faith effort to achieve the DBE participation goal utilizing eligible DBE firms listed on the NYS UCP and NJ UCP websites. – Refer to ATTACHMENT D – DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

**Question 2:** In the scope of work in Attachment A, PANYNJ has highlighted the lead disciplines and stated "...with other Engineering/Architectural disciplines as support as required." Are you looking for a presentation of every discipline that could be required in these projects, i.e., MEP?

**Answer 2:** No, since these are "call-in" multi-discipline services, the above statement is noted to make proposers aware that at some point during the term of the Agreement you may need to submit resumes for disciplines outside of the those identified as "lead".

If you have any questions, please contact Ms. Joann Spirito, Manager – Federal Procurement & Compliance at [JSpirito@panynj.gov](mailto:JSpirito@panynj.gov)

Sincerely,

Joann Spirito  
Manager, Federal Procurement & Compliance  
Procurement Department