

September 10, 2019

**SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL CONSTRUCTION MANAGEMENT AND RELATED TECHNICAL SERVICES FOR THE JOHN F. KENNEDY INTERNATIONAL AIRPORT REDEVELOPMENT PROGRAM ON AN “AS-NEEDED” BASIS (RFP# 57743) – ADDENDUM #1**

Dear Sir or Madam:

The Port Authority of New York and New Jersey (the Authority) hereby amends the subject Request for Proposals (RFP), dated August 27, 2019, as follows:

- 1) **Please Note:** The due date for receipt of Proposals has been changed to 2:00 p.m., October 10, 2019.
- 2) In the RFP Letter, Section I. Proposer Requirements, delete “(The individuals below may also be counted towards items a, b, and/or c above.)” Instead, replace C.1. with the following:  
*C. Minimum Staff Criteria (Must be current full-time, permanent staff):*
  1. *A minimum of seventy-five (75) construction management and construction inspection personnel, where such personal may be counted more than once for any of the below subitems a. through l.*
- 3) In the RFP Letter, Section I. Proposer Requirements, C. h., delete in its entirety, “ten (10) of the total personnel shall be National Institute for Certification in Engineering Technologies (NICET) Level II and Level III Geotechnical Certified.”
- 4) In the RFP Letter, Section III., Letter I, delete “key” from the first sentence.

The following are questions from RFP recipients. The questions and the corresponding Authority answers are provided for your information and use, as appropriate.

**Question #1:** In the RFP Letter, Section III., Letter E. and H. refer to “key construction management personnel” and “key individuals” respectively. Section III., Letter I., Exhibit A, and Letter F. however, refer to “proposed consultant team” and “staff licenses and certifications” respectively. Please elaborate on the term “key personnel/individuals” and clarify if Attachment E, Attachment F, Exhibit A, and regular resumes ought to be limited to strictly defined key personnel only or all staff shown on the organizational chart.

Answer #1:

As stated above, in the RFP Letter, Section III, Letter I, delete “key” from the first sentence. Exhibit A shall contain information for all staff shown on the organizational chart.

Attachment E shall be completed for key individuals only.

Attachment F shall be completed for all staff shown on the organizational chart to ensure minimum requirements are met.

Section III, Letter H (resumes) shall be submitted for key individuals only.

**Question #2:** If two consultants submit as a joint venture and one partner has a potential conflict of interest, would the Authority construe that potential conflict of interest to apply to the joint venture as a whole?

Answer #2: Yes.

**The date for receipt of proposals for the subject RFP has been changed to 2:00 P.M. on October 10, 2019.**

If you have any questions, please contact Ms. Monika Radkowska at [mradkowska@panynj.gov](mailto:mradkowska@panynj.gov).

Sincerely,

David Gutiérrez  
Assistant Director  
Procurement Department