

PORT AUTHORITY OF NEW YORK AND NEW JERSEY

NOTICE OF INTENT TO SOLE SOURCE

The Port Authority of New York and New Jersey (PANYNJ) intends to establish a sole source contract with eClinicalWorks, LLC (eCW), located in Westboro, MA, to provide the following:

SCOPE: Software product offering comprehensive electronic health record and practice management solutions for the purpose of delivering patient care to represented and non-represented employees.

BRIEF DESCRIPTION: Provide electronic health record software, practice management services, and technical support for the Agency's Occupational Health and Medical Services operations. Services include system maintenance, software updates, troubleshooting assistance via a sandbox environment, user account administration, and support for clinical documentation and appointment scheduling workflows. Vendor shall maintain secure access to employee medical records and support compliance with HIPAA and applicable regulatory requirements.

In addition to supporting the PANYNJ's active electronic health record and practice management operations, the selected vendor shall be required to support the continued maintenance, accessibility, and administrative management of legacy medical records and related historical data maintained within the existing eCW environment. These records may include archived or inactive employee medical information associated with prior regulatory, compliance, audit, or operational requirements.

Respondents should acknowledge that portions of the legacy records infrastructure may remain operationally integrated with the PANYNJ's current medical records environment and workflows. As such, transition planning, data management, user access administration, and ongoing technical support for legacy repositories may require coordination with the incumbent platform and additional technical assessment to ensure continuity of operations, regulatory compliance, and preservation of historical medical documentation.

Firms who believe they can compete for this requirement are required to submit an email with a brief statement of their intent to compete. The statement and any other questions regarding this sole source should be directed to (Buyer Name and Email) Nancy Cruz – nacruz@panynj.gov by **July, 08, 2026**.

The Port Authority does not guarantee that firms responding to this notice will be rendered a request to tender an offer for this procurement. In addition, the Port Authority does not guarantee that any solicitation will occur for this procurement, but reserves the right to solicit proposals.

Firms who have not done business with the Port Authority should register as a vendor at <https://www.panynjprocure.com>. Also, visit our website to view advertised bids at <http://www.panynj.gov/business-opportunities/bid-proposal-advertisements.html>.

The **Port Authority of New York and New Jersey (Port Authority)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin, age, or disability in consideration for an award.

NOTICE OF SOLE SOURCE PROCUREMENT RESPONSES DUE:

July, 08, 2026 AT 2:00 P. M.

BUYER NAME: Nancy Cruz

BUYER EMAIL: nacruz@panynj.gov