

December 11, 2019

**SUBJECT: REQUEST FOR PROPOSALS FOR THE PERFORMANCE OF EXPERT PROFESSIONAL APPLICATION MAINTENANCE SERVICES AS REQUESTED ON A “CALL-IN” BASIS DURING 2020 THROUGH 2023 (RFP #58514) - ADDENDUM #1**

Dear Sir or Madam:

The following questions are from Request for Proposals (RFP) recipients. The questions and the corresponding Port Authority of New York and New Jersey (Authority) answers are provided for your information and use, as appropriate.

**Question #1:** If the prime firm is certified with the Port Authority as an MBE or WBE can the prime firm self-fulfill the M/WBE sub-consulting goals?

**Answer #1:** If your firm is certified as an MBE or WBE with the Authority, your firm can self-fulfill the MBE or WBE sub-consulting goals, however, the firm should put forth a good faith effort to meet the MBE or WBE goal requirement that they are not certified for. The firm must also submit a M/WBE participation plan indicating work that they will perform, if self-fulfilling, as well as the work their subconsultants will perform.

**Question #2:** In the RFP Letter, Section I “Proposer Requirements”, Letter D it states “ The Prime firm shall have completed at least (1) one Information Systems project within the last 5 years immediately prior to the date of submission of its Proposal”. Does the prime firm need to provide experience with a specific information system or will experience with any information system be considered?

**Answer #2:** The majority of Authority applications requiring support are custom developed using the Microsoft Visual Studio .NET platform. Additionally, below are three unique platforms that may also require support:

1. IBM Maximo
2. ESRI ARCGIS
3. Open Text workflows

It is preferred that projects completed by the prime firm and provided for Proposer Requirement D be relevant to our Microsoft development environment platform and/or the listed unique platforms.

**The date for receipt of proposals for the subject RFP will remain 2:00 P.M. on December 23, 2019.**

If you have any questions, please contact Mr. Thomas Barlotta, Staff Contract Specialist, at [TBarlotta@panynj.gov](mailto:TBarlotta@panynj.gov)

Sincerely,

David Gutiérrez  
Assistant Director  
Procurement Department

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