|  |
| --- |
| **Contract:** |
| Request for Proposals for Performance of Expert Professional program management, delivery & advisory services for the Newark Liberty International Airport Redevelopment Programs requested on a “as-needed” basis during 2024 through 2032 |
| **Description of Work:** |
| The services under this agreement shall generally consist of providing expert professional program/project delivery and advisory services on an as-needed basis throughout all phases of the Program. The selected Consultant shall ensure that the Program is delivered on schedule, within the budget developed and meets the defined purpose, need and scope of the Program elements. The Consultant shall ensure that all work complies with the contractual requirements of the Authority as well as the developed Program documents. This will be to support the AirTrain Newark Replacement Program, EWR Vision Plan and New Terminal B Development, and NEC Station Access Project. |
| **Participation Goal:**  |
| 20% MBE, 10% WBE, 3% SDVOB, and 10% LBE. The Port Authority’s affirmative contracting goals have been established to address past behavior which has resulted in current racial and gender disparities relative to available counterparties. |
| **Major Disciplines:** |
|  • Project and Program Management – Overall coordination of the project including management of all disciplines and subconsultants. |
| **Supporting Discipline:** |
|[x]  Civil |  Completing constructability reviews of all Program contract packages on an individual project basis as well as of the comprehensive Program. Developing detailed phasing and staging plans for the Program’s documents, as well as the EWR Redevelopment Program overall, ensuring airport operation continuity throughout construction.3. Developing overall Program site logistics strategy. |
|[x]  Environmental |  Provide environmental design services to include preparation of contract drawings for the removal/abatement (as applicable), for all hazardous materials to be impacted by this construction. The materials include, but are not limited to, asbestos, lead-containing paint, universal wastes, PCB-containing materials, and other hazardous materials. |
|[x]  Estimating | Developing and continuously updating Program and project specific detailed cost estimates. Reviewing of consultant, engineering and contractor estimates. Preparing independent consultant estimates as necessary to validate consultant, engineering and contractor estimates. Total cost of ownership cost model development and management. |
|[x]  Outreach and communication services | Developing and implementing a recommended information management, public relations and media strategy plan for the Program, inclusive of printed material, web based material, social media campaigns, and items in industry publications. Providing public outreach support and coordination with other agencies and Program stakeholders. Prepare briefing materials, presentations, reports, agenda, and meeting minutes. Assisting with responding to inquiries and comment from general public, community groups, local and state elected offices etc. |
|[x]  Customer experience | Provide oversight for the Program’s adherence to the Authority’s customer experience standards. Identify opportunities for customer experience enhancements that are cost-effective and achievable within the Program’s scope |
|[x]  Commissioning Agent Services | Provide third party Commissioning Agent (CA) services for system commissioning of building systems for all projects that are part of the Program. |

Please note: The disciplines included on this document may not be exhaustive and is to be used for informational purposes only.