

Supplier Diversity at the Port Authority

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Office of Business Diversity and Civil Rights

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Office of Business Diversity and Civil Rights (OBDCR)

OBDCR advances regional economic development by implementing an agency-wide supplier diversity program that:

- Maximizes opportunities available to minority, women- owned, small and disadvantaged enterprises (MWSDBEs) to increase participation;
- Promotes workforce diversity in Port Authority and tenant business activities;
- Helps to build up capacity of MWSDBEs, and
- Recruits and certifies eligible MWSDBEs

Commitment/Supplier Diversity Program

- We have a long standing commitment to assist minority, women-owned and small businesses.
 - From 2012 to 2014 the cumulative total on MWSDBE spend was over \$1.3 billion
- To participate in our supplier diversity program, your business must first be certified by The Port Authority of New York and New Jersey.
 - Minority Business Enterprise (MBE)
 - Women-owned Business Enterprise (WBE)
 - Small Business Enterprise (SBE)
 - Disadvantaged Business Enterprise (DBE)
- NYS ESD & PA firms are eligible to participate in LGA program
- Certification process online for first time and renewal firms

Other Benefits and Resources

- MWBE on-line Mini-Profile directory
- DBE on-line directories – NYSUCP and NJUCP
- Mentor-Protégé Program – Construction Contractors
- Annual Business Networking Events
- Discounted or free capacity building training courses offered through the Regional Alliance for Small Contractors
- Available to the public online
- UCP – Unified Certification Program
- www.panynj.gov/supplierdiversity

Prime Contractors

When bidding on contracts, Primes should:

- Engage MWBE or DBE subcontractors before bids are due
 - Identify MWBEs from our Mini-Profile listing of certified firms or DBEs from the NYSUCP and NJUCP directories
 - Advertise opportunities in local and minority periodicals, as well as on their project web site
 - Hold meetings and negotiate with MWBEs or DBEs before due dates
- Submit a formal MWBE subcontractor Participation Plan together with the bid or proposal.
- Subcontractors can register for information on upcoming events

Prime Contractors

After a contract is awarded, Primes have to:

- Set up procedures to ensure that compliance with MWBE or DBE participation goals is underway and goals can be met;
- Ensure that the selected MWBEs or DBEs are performing a “commercially useful” function
 - only the funds paid to MWBEs and DBEs that perform a commercially useful function can be counted towards the participation percentage goal.

Sub-Contractors

When bidding on contracts, subs should:

- Communicate with prime contractors before bids are due
 - Review opportunities in local and minority periodicals, as well as on their project web site
 - Meet and negotiate before due dates
- Review MWBE subcontractor Participation agreement with Prime.

LaGuardia Airport Redevelopment – Compliance Effort

- Conduct regular MWBE progress meetings with representatives from the partners
- Require partners to conduct timely informational seminars and outreach events announcing upcoming opportunities
- Provide list of qualified MWBEs for inclusion in bid solicitations on specific work packages
- Facilitate meetings between MWDBEs and the partners to discuss opportunities and/or resolve work issues (payment, bonding, etc)
- Require monthly MWBE utilization reports from the partners