



Project Initiation Form TAA – MWA 01 / 02-24	
Tenant	
Facility	
Project	
Date	

Part 1: Project Location Information

Facility	Location (Building No. or Area) of Space to be Altered	Work on Floor(s)	Square Footage (sf)
Detailed Narrative of Scope		Lease, Permit No.	Cost Estimate \$
		Construction Schedule From _____ To _____	
		Estimated Occupancy Date	

Part 2: Applicant Information

Tenant		Phone	
Tenant Representative Name		Email	
Tenant Business Address City, State, Zip			
Send Correspondence To (Name of Employee in Charge of Work)		Email	

Part 3: Architect or Engineer (A/EOR) of Record Information *If Known*

A/EOR Firm Name		Phone	
A/EOR Name, Title		Email	
A/EOR Business Address City, State, Zip		License No.	State NY NJ

Part 4: General Contractor Information *If Known*

GC Company Name		Phone	
Send Correspondence To (Name of Employee in Charge of Work)		Email	

Part 5: Scope Description

	Yes	No	Additional details:
Will there be any:			
Code Issues	<input type="checkbox"/>	<input type="checkbox"/>	
Impacts on life safety systems	<input type="checkbox"/>	<input type="checkbox"/>	
Impacts on fire protection systems	<input type="checkbox"/>	<input type="checkbox"/>	
Impacts on ventilation systems	<input type="checkbox"/>	<input type="checkbox"/>	
Egress changes	<input type="checkbox"/>	<input type="checkbox"/>	
Structural integrity impacts	<input type="checkbox"/>	<input type="checkbox"/>	
Work that includes excavation/soil disturbance	<input type="checkbox"/>	<input type="checkbox"/>	
Will the work require the use of any special equipment (cranes, etc...)	<input type="checkbox"/>	<input type="checkbox"/>	
Are there any hazardous materials present or being used	<input type="checkbox"/>	<input type="checkbox"/>	



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Part 5: Scope Description	Yes	No	Additional details:
Will there be any changes to the airport layout plan (for aviation facilities only)	<input type="checkbox"/>	<input type="checkbox"/>	
Is this a Net Zero Energy Project If yes, please select the type of project EV Charging Infrastructure Distributed Energy Resource (Solar panels, battery systems & on-site power storage) Building systems replacement and upgrades, includes gas fired equipment Metering and submetering equipment	<input type="checkbox"/>	<input type="checkbox"/>	
Is the power being directed from PA infrastructure?	<input type="checkbox"/>	<input type="checkbox"/>	
What is the anticipated order of magnitude of the power request? (Not limited to the Net Zero Energy Projects)	<input type="checkbox"/>	<input type="checkbox"/>	Please specify: <input type="checkbox"/> <1kw <input type="checkbox"/> <10kw <input type="checkbox"/> <100kw <input type="checkbox"/> >100kw
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	