

September 12, 2016

ELECTRONIC VENDOR PAYMENTS

To: All Port Authority of New York & New Jersey and Port Authority Trans-Hudson Corporation Vendors & Contractors:

The Port Authority of New York and New Jersey is transitioning to an all electronic method of paying its vendors and contractors via an Automated Clearing House (ACH) funds transfer. Electronic funds transfer is more secure, efficient & environmentally sustainable than printing accounts payable checks and may reduce the time it takes to receive payment.

Please complete the attached enrollment form and email it to ACHENROLLMENT@PANYNJ.GOV, with the Subject line, ACH ENROLLMENT. You may also **fax** it to **201 395-3130**.

If you have any questions on enrollment, you may email them to ACHENROLLMENT@PANYNJ.GOV or call 201 395-3437.