Duffy, Daniel

From: rebuild@twintowersalliance.com
Sent: Wednesday, April 13, 2011 4:47 PM
To: Van Duyne, Sheree
Cc: Torres Rojas, Genara; Duffy, Daniel
Subject: Freedom of Information Online Request Form

Information:

First Name: Margaret
Last Name: Donovan
Company: The Twin Towers Alliance
Mailing Address 1: 186 Pinehurst Avenue
Mailing Address 2: 6E
City: New York
State: NY
Zip Code: 10033
Email Address: rebuild@twintowersalliance.com
Phone: 212-568-0207
Required copies of the records: Yes

List of specific record(s):
Restatement of FOI 12249- Please provide a copy of the form letters that were sent out to members of the public who contacted the Port Authority with comments or questions regarding rebuilding the World Trade Center since 9112011 by those responsible for maintaining those replies. Please note: According to the Rules and Regulations of the State of New York NYCRR – 21 NYCRR Part 1401.2b: "The records access officer is responsible for assuring that agency personnel: … 2 Assist persons seeking records to identify the records sought, if necessary, and when appropriate, indicate the manner in which the records are filed, retrieved or generated to assist persons in reasonably describing records." We therefore request that you write or call if this request is unclear, so that we can arrive at a sufficiently clear request, instead of closing the matter. The LMDC recently dealt with the same situation this way, which seems to reflect the regulation: "However, LMDC finds yo

THE PORT AUTHORITY OF NY & NJ

Daniel D. Duffy
FOI Administrator

October 20, 2011

Ms. Margaret Donovan
The Twin Towers Alliance
186 Pinehurst Avenue 6E
New York, NY 10033

Re: Freedom of Information Reference No. 12273

Dear Ms. Donovan:

This is a response to your April 13, 2011 request, which has been processed under the Port Authority's Freedom of Information Policy for form letters that were sent out to members of the public who contacted the Port Authority regarding rebuilding the World Trade Center.

Please be advised that we have searched our files and found no documents responsive to the request.

Please refer to the above FOI reference number in any future correspondence relating to your request.

Sincerely,

Daniel D. Duffy
FOI Administrator

Enclosure

225 Park Avenue South
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