Torres Rojas, Genara

From:
Sent: Monday, July 11, 2011 6:55 AM
To: Van Duyne, Sheree
Cc: Torres Rojas, Genara; Duffy, Daniel
Subject: Freedom of Information Online Request Form

Information:

First Name: Alan
Last Name: Jackson
Company:
Mailing Address 1:
Mailing Address 2:
City:
State
Zip Code
Email Address:
Phone:
Required copies of the records: Yes

List of specific record(s):
ALL POLICY AND RULES AND REGULATIONS GOVERNING THE OPERATIONS DEPARTMENT AT THE BUS TERMINAL LOCATED AT 625 8TH AVE NY, NY 10018. THANK YOU

THE PORT AUTHORITY OF NY & NJ

Daniel D. Duffy
FOI Administrator

July 21, 2011

Mr. Alan Jackson

Re: Freedom of Information Reference No. 12443

Dear Mr. Jackson:

This is a response to your July 11, 2011 request, which has been processed under the Port Authority's Freedom of Information Policy (the "Policy," copy enclosed) for a copy of the rules and regulations for the Port Authority Bus Terminal.

Material responsive to your request and available under the Policy, which consists of 20 pages, will be forwarded to your attention upon receipt of a photocopying fee of $5 (25¢ per page). Payment should be made in cash, certified check, company check or money order payable to "The Port Authority of New York & New Jersey" and should be sent to my attention at 225 Park Avenue South, 17th Floor, New York, NY 10003.

Please refer to the above FOI reference number in any future correspondence relating to your request.

Sincerely,

Daniel D. Duffy
FOI Administrator

Enclosure

225 Park Avenue South
New York, , NY 10003
T: 212 435 3642 F: 212 435 7555

PORT AUTHORITY BUS TERMINAL
RULES AND REGULATIONS

A. PURPOSE

Purpose.

These Port Authority Bus Terminal Rules and Regulations are established by The Port Authority of New York and New Jersey to facilitate the proper use of the Port Authority Bus Terminal and to protect the Terminal and its customers.

B. DEFINITIONS

As used herein:

1. **Baggage** shall mean hand carried items such as luggage, suitcases and duffel bags. Baggage does not include freight.
2. **Bus** shall mean a self-propelled highway vehicle designed and constructed for the carriage of passengers for hire utilizing as fuel gasoline, diesel oil, CNG or any other substance utilized by highway vehicles for fuel and permitted both by the laws of New York and by those of New Jersey then in effect and also under the then existing rules and regulations governing the use of the Lincoln Tunnel.
3. **CNG** shall mean compressed natural gas.
4. **Carrier** shall mean an operator of one or more vehicles for the transportation of passengers for hire.
5. **Driver** shall mean the person who is in actual physical control of a vehicle.
6. **Highway vehicle** shall mean and include an automobile, a bus, a truck, a tractor equipped with rubber tires, a trailer, or a semi-trailer.
7. **Holidays** shall mean the days set forth in Part D, Section 6(b) of these Rules and Regulations.
8. **Parking** shall mean the halting of a vehicle on a roadway or other area while not actually engaged in receiving or discharging passengers, except when halted in obedience to traffic regulations, signs or signals, and without regard to the presence or absence of the driver.
9. **Permission** shall mean permission granted by the Manager except where otherwise specifically provided.
10. **Person** shall mean any individual, firm, partnership, corporation, or incorporated or unincorporated association, and shall include any assignee, receiver, trustee, executor, administrator or similar representative appointed by a court, and shall mean the United States of America or any department of the government thereof, any state or political subdivision thereof, or any foreign government or political subdivision thereof, or the United Nations.
11. **Port Authority** shall mean The Port Authority of New York and New Jersey.

12. **Port Authority Rules and Regulations** shall mean the Rules and Regulations set forth herein and all amendments and supplements thereto.

13. **Stand** shall mean to halt a bus for the purpose of loading or unloading or for waiting in position for loading or unloading.

14. **Manager** shall mean the General Manager of the Terminal or person or persons from time to time designated by the Port Authority to exercise the powers and functions of that title and shall include the Acting Manager of the Terminal for the time being or his duly designated representative or representatives.

15. (a) **Terminal** shall mean the Port Authority Bus Terminal, referring to the two buildings that represent the North Wing and South Wing of the bus facility which are connected above and below West 41st Street.

    (b) The *South Wing* shall mean the building on the block bounded by West 40th Street, Ninth Avenue, West 41st Street and Eighth Avenue in the borough of Manhattan, in the City, County and State of New York.

    (c) The *North Wing* shall mean the building on a portion of the block bounded by West 42nd Street, Eighth Avenue, West 41st Street and the east face of the building at 330 West 42nd Street in the borough of Manhattan, in the City, County and State of New York.

    (d) The *Terminal* also includes the overhead viaducts from the South Wing to the west side of 9th Avenue as well as the tunnel leading from the North Wing to Dyer Avenue.

16. **Vehicles** shall mean and include automobiles, trucks, buses, tractors, trailers, semi-trailers, and any other devices in or upon or by means of which any person or property is or may be transported, carried or drawn upon land only, except railroad rolling equipment or other devices designed to operate on stationary rails or tracks. Vehicles shall include bicycles unless the context indicates otherwise.

17. **Vehicular level** shall mean and include any and all floors or stories at the Terminal designed for use by highway vehicles.

18. **Workday** shall mean any of the days of the week from Monday through Friday.

C. GENERAL

1. Use of Terminal May Be Denied Persons Violating Law Or Rules.

   The Manager of the Terminal shall have authority to deny the use of the Terminal to any individual violating local, state or federal laws, ordinances or regulations or the Port Authority Rules and Regulations.

2. Permission Required To Enter Certain Areas Of The Building.

   Persons may not enter areas designated below except as provided herein.

   (a) Closed Areas - No person except person assigned to duty therein shall enter any area of the Terminal posted as being closed to public without permission.

(b) Restricted Areas – No person shall enter without permission any area of the Terminal posted as restricted unless such person complies with such restriction.

(c) Persons entering the Terminal when not fully open for business – During such days and hours as the Terminal is partially closed such as late hours of the night and early hours of the morning, any person shall, when entering, remaining, or leaving the Terminal, if requested by a Port Authority representative, exhibit evidence of having received permission to enter or remain in the Terminal as shall be prescribed by the Manager.

3. Abandonment Of Property Prohibited.

No person shall abandon any property at the Terminal.

4. Permission Required To Carry On Commercial Activity.

No person shall carry on any commercial activity at the Terminal without prior permission.

5. Gambling Prohibited.

No person shall gamble or conduct or engage in any game of chance at the Terminal unless such game of chance is permitted by local state and federal law and has been approved by the Manager.

6. No person shall affix any advertisement, circular or other material on any surface of the Terminal without permission.

7. Lost Articles.

(a) All persons finding lost articles at the Terminal shall contact the Operations Control Center at 2245 on any house phone.

(b) Articles unclaimed by the owner and found by Port Authority employees shall be disposed of pursuant to applicable law and such general Port Authority rules and operating procedures as are established for the disposition of such property.

8. Trash, garbage, waste, etc. to be deposited in receptacles provided therefor.

(a) No person shall throw, discharge or deposit trash, garbage waste, liquids, or oil or other petroleum products or any other waste material into or upon any portion of the Terminal except by depositing such material in receptacles provided therefore.

(b) All such receptacles shall be subject to the approval of the Manager.

9. No person shall deface, mark, break, or otherwise damage any part of the Terminal, or any property thereat.

10. Obnoxious Odors, Noxious Gases, Smoke Or Fumes Prohibited.

(a) No person shall create, or permit any vehicle or machine of which he is in charge to create, obnoxious odors, noxious gases, smoke or fumes in the Terminal. The creation of internal-combustion engine exhaust-fumes by

vehicles in the Terminal, so long as such vehicles are maintained and are being operated in a proper manner, shall not be an infraction of this section.

(b) Persons whose body odor or hygiene is such that an odor is emitted that is so offensive as to constitute a nuisance shall be required to leave the Terminal.

11. Vehicular Use of Terminal Restricted.

(a) No person shall travel, or remain on, or shall permit any vehicle of which he has charge to travel, or remain on, any portion of the Terminal except upon the roadways, walks or other places or areas provided for the particular class of traffic.

(b) No person shall occupy or shall permit any vehicle of which he has charge to occupy the walks, roadways, entrances, exits, waiting rooms or other areas of the Terminal in such a manner as to hinder or obstruct their use by others.

(c) Only parties authorized by the Manager are permitted to operate vehicles on Terminal premises; unauthorized vehicular operation on Terminal premises may be considered a trespass.

12. No person shall lie down or sit on the floor, ledges, platforms, steps or escalators nor erect any unauthorized permanent or temporary structure in the Terminal without permission.

13. No person shall sleep in any public part of the terminal without permission.

14. No person shall intentionally or unreasonably interfere with the safe, orderly flow of vehicular or passenger traffic.

15. (a) No person shall bathe, shower, shave, launder or change clothes or remain undressed in any public restroom, sink, washroom or any other area within the Terminal.

(b) No person shall spit, urinate or defecate on any part of the Terminal other than in a urinal or toilet intended for that purpose.

16. Animals Barred from Terminal.

(a) No person except a police officer or another person authorized by the Manager shall enter in the Terminal with any animal except a service animal, such as a "seeing eye dog," or an animal properly confined for in a cage, carrier or other enclosure.

(b) No person shall feed any unattended animal or birds within the Terminal.

17. Passage Through Loading Gates Restricted.

No person shall pass through the loading gates on any vehicular level except:

(a) persons employed by or doing business with a carrier whose duties require such passage;

(b) authorized representatives of the Port Authority;

(c) persons having permission; and

(d) passengers immediately prior to boarding buses or immediately after leaving buses.

18. Alcoholic Beverages.

No person shall drink or carry any open alcoholic beverage in any public part of the Terminal, except in areas of the Terminal designated for that conduct by the Manager.

D. CONTINUOUS EXPRESSIVE ACTIVITY DIRECTED AT THE PUBLIC IN THE TERMINAL.

1. Continuous Expressive Activity Directed At The Public In The Terminal

(a) For the purpose of these regulations, "expressive activity" refers to the following: Continuous display of a sign to passerby, continuous distribution of literature to passerby, continuous speech addressed to passerby.

(b) Expressive activity is prohibited in the Terminal except that such activity is permitted in the areas set forth in paragraphs 4-5, subject to the regulations set forth herein.

2. No person, while engaged in expressive activity, shall:

(a) Carry on any commercial activity;

(b) Distribute food, flowers or any other products;

(c) Place any chair, table, or other structure on the floor, except as specifically provided herein;

(d) Affix any sign, placard or other material to any part of the Terminal complex;

(e) Leave leaflets or other material unattended at any place in the Terminal complex;

(f) Make any sound that interferes with the ability of persons to hear any announcement made over the public address system of the Terminal, or by a police officer, or by an employee of the Port Authority or a subsidiary thereof;

(g) Misrepresent through words, signs, leaflets, attire or otherwise such person's affiliation with or support by the Port Authority or a subsidiary thereof,

(h) Make any sound in excess of 86 dBA on the A weighted scale measured at 5 feet from the source of the sound in any interior space;

(i) Carry a sign or placard attached to a rod or stick in any interior space, or on the sidewalk areas on Eighth Avenue described in Section 5 (a), or in any of the other sidewalk areas designated in the attached schedule and diagrams of the Terminal when used pursuant to a permit as required by Section 5 (b).

(j) Engage in the solicitation of funds for immediate receipt in any interior space, or on the sidewalk areas on Eighth Avenue described in Section 5(a), or in any of the other sidewalk areas designated in the attached schedule and

diagrams of the Terminal when used pursuant to a permit as required by Section 5(b).

(k) Touch any other person without his or her consent;

(l) Litter, leave refuse, or create any unsafe or unsanitary condition;

(m) Enter or remain in any space when such space is not open to the general public;

(n) Enter or remain in any space at, adjacent to, or within ten feet of, any of the following: Turnstile; doorway, entrance or exit; elevator; escalator or stairway or landing thereof, telephone; dining area; sales or service counter, kiosk or booth; building lobby or hallway; bench or seating area; line of persons waiting for service (such as a line at a kiosk, or automatic teller machine), curbside check-in or taxicab pick-up and drop-off area, restroom, designated patron waiting area, ticket counter, patron queue, bus gate and baggage claim area. The ten-foot restriction does not apply to any space within an area specifically designated as a place where expressive activity may occur;

(o) Unreasonably interfere in any way with pedestrian or vehicular traffic flow, the formation or progress of any line of persons waiting for service, such as a line at a telephone, sales or service or information kiosk, bus or bus stop or gate, taxicab loading area, baggage check-in or claim or automatic teller machine, or any construction or maintenance activity.

3. The Manager may prohibit expressive activity at the Terminal which would otherwise be permitted in the event of, and during the pendency of, an emergency condition such as a weather emergency, snowstorm, fire, accident, power failure, transportation carrier schedule interruption, receipt of information regarding a threat to health and safety from criminal activity, or other condition of such nature and character that the conduct of permitted activities would cause a danger to persons or property during the pendency of such emergency condition.

4. Persons may conduct expressive activities in the concourse of the Terminal only as set forth herein:

(a) Pursuant to a permit obtained pursuant to paragraph 6, for use of one or more of the areas designated on the attached schedule and diagrams of the Terminal, when those areas are not occupied by construction or maintenance activity affecting a permanent structure, subject to the number restrictions set forth on such schedule. Tables are permitted in such areas only as set forth in such schedule.

(b) Pursuant to a roving permit obtained pursuant to paragraph 6, a roving permit authorizes an aggregate total of ten persons or fewer, separately or in pairs, to engage in expressive activity, while continually moving with surrounding pedestrian traffic, in a manner that does not obstruct such traffic. For the purpose of the permit application process, a roving permit shall be considered a permit for the use of a single location.

5. Persons shall not conduct expressive activities on the exterior sidewalks of the Terminal in the areas and under the conditions set forth below except as provided herein.

(a) Expressive activity on the sidewalks of the Terminal on Eighth Avenue:

Persons may conduct expressive activities only in one or more of the areas designated on the attached schedule and diagrams of the Terminal, when those areas are not occupied by construction or maintenance activity affecting a permanent structure, subject to the number restrictions set forth on such schedule behind the barriers indicated on such diagrams, and pursuant to a permit obtained as set forth in paragraph 6. No tables are permitted in such areas.

(b) Expressive activity by ten or more persons engaged in coordinated activity on any sidewalk of the Terminal other than on Eighth Avenue:

Persons may conduct expressive activities only in one or more of the areas designated on the attached schedule and diagrams of the Terminal, when those areas are not occupied by construction or maintenance activity affecting a permanent structure, subject to the number restrictions set forth on such schedule, behind the barriers indicated on such diagrams, and pursuant to a permit obtained as set forth in paragraph 6. No tables are permitted in such areas.

(c) Expressive activity by fewer than ten persons engaged in coordinated activity on any sidewalk of the Terminal other than on Eighth Avenue:

Persons may conduct expressive activity in these areas when they are not occupied by construction or maintenance activity affecting a permanent structure, subject only to Sections 1 through 3 of these regulations. Persons engaging in expressive activity under this sub-section (c) are not required to obtain a permit as set forth in section 6. No tables are permitted in such areas.

6. Permit Application.

(a) A permit application shall be submitted in writing no later than thirty-six (36) hours preceding the commencement of the activities for which the permit is sought, and no earlier than seven (7) days preceding the commencement of the activities for which the permit is sought.

(b) i. Permit application shall be submitted in person to the Manager, or the designee thereof, during the hours of 8:30 to 10:30 AM and 1:30 to 3:30 PM, Monday through Friday, except as set forth in paragraph ii.

ii. Applications shall not be accepted on a holiday, and after 2 PM on the workday preceding a holiday.

iii. For the purposes of this regulation, "holidays" are the following days of each calendar year:

New Year's Day	January 1*
Martin Luther King, Jr. Day	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4*
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veterans Day	November 11*
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Fourth Friday in November
Christmas Day	December 25*

* If January 1, July 4, November 11 or December 25 falls on a Saturday, the respective holiday is the preceding Friday.

If January 1, July 4, November 11 or December 25 falls on a Sunday, the respective holiday is the following Monday.

(c) The permit application shall set forth the type, time, location and duration of activities to be conducted, the name address and telephone number of the person making the request (in the case of a group, it shall be sufficient to supply the name, address, and telephone number of the person who can be contacted if problems arise concerning the granting of the request). If a person making the application indicates an affiliation with an organization or group, the name, address of a local representative of the group or organization to act as a liaison will be requested; however, refusal to provide such information shall not be grounds for denial of a permit.

(d) Permit Duration

i. Each permit shall be valid for a period of time specified by the applicant, not exceeding fourteen (14) days pursuant to a single application.

ii. A holder of a permit may continue to use the area(s) set forth in a permit, pursuant to these regulations, after expiration of the permit period without submitting a renewal application, except as follow: After expiration of the permit, the incumbent's permit for such area(s) is terminated upon commencement of a permit granted to another applicant for such area(s).

(e) Renewal applications shall be made in the same form used for new applications, and shall be processed as if they were new applications. All locations will be assigned on a first-come, first-served basis without regard to renewal status. The use of space previously used pursuant to a permit is not guaranteed by acceptance of a renewal application.

(f) Permits will be granted on a first-come, first serve basis. An application will be denied only if the area requested is unavailable, the application is incomplete, or the application discloses that the activities to be performed there under will violate these rules.

(g) A permit will be issued, or the application denied by the Administrator of the Terminal, or a designee thereof, no more than twenty-four (24) hours after submission of the application. The reason for the denial of an application shall be set forth in writing.

(h) Upon the denial of any application for a permit, or the failure to issue a permit twenty-four (24) hours after submission of an application, a person may submit a written appeal to the Manager, or a designee thereof, setting forth the reasons why the request should not have been denied. An appeal shall be submitted in person to the Manager, or a designee thereof, during the hours set forth in Section 6 (b).

(i) A written decision denying the appeal, or issuing a permit, shall be made not more than twenty-four (24) hours after the appeal is submitted. If no decision is issued within twenty-four (24) hours after the appeal is submitted, the appeal shall be deemed to be denied on the basis of the original decision denying the request.

(j) Any person whose application for a permit has been denied may seek review of such denial in a proceeding commenced pursuant to Article 78 of the Civil Practice Laws and Rules of the State of New York

(k) Upon the issuance of any permit, a badge indicating the area and time period in which the activity will take place, will be issued for each area. Such badge must be worn on the upper left breast of the outermost garment and be clearly visible at all times during which the area is used. A person who obtains permission to use an area or areas on behalf of a group may obtain the badges for the members of the group for use by such persons actually engaged in expressive activity; however, the number of badges issued will not exceed the maximum number of persons who may engage in expressive activity at one time in the area or areas. A person or group who uses an area or areas after expiration of a permit without submission of a renewal application, pursuant to paragraph 6(d)(ii), must daily obtain a badge or badges valid for only one day, beginning on the first day after expiration of the permit period.

(l) Each time a person or group ceases use of a designated area for expressive activity, such action shall be reported to the Manager, and the badge or badges described above must be returned, so the availability of the area for use by another may be recorded.

E. PHOTOGRAPHY AND FILMING

1. The taking or making of films, video recordings, and drawings or other visual depictions are subject to the same prohibitions, restrictions and procedures as are applicable to photography.

2. Photography which involves any of the following must comply with the requirements of the Extended Photography Policy and Procedures, in addition to these Rules:

   (a) Exclusive use of any area.

   (b) Exclusion of members of the public, or Port Authority personnel, or Port Authority contractors from any area.

   (c) Use of equipment other than handheld equipment with self-contained power sources.

F. SAFETY

1. Permission required to bring into or carry firearms or other weapons in Terminal; exceptions.

   No persons, except authorized law-enforcement officers, post-office, customs and express employees, licensed armed guards, employees of a carrier, and members of the armed services of the United States or of any State thereof on official duty, shall bring into or carry in the Terminal any firearms or other weapons, without permission.

2. (a) No material designated as a hazardous material by the United States Department of Transportation pursuant to the Hazardous Materials Transportation Act of 1994, as amended, 49 U.S.C §§ 5101-5128, in interstate transportation shall be brought into the Terminal unless such material is in the quantity and package as prescribed by the Hazardous Materials Transportation Act of 1994, as amended, 49 U.S.C §§ 5101-5128, and the regulations promulgated thereunder.

   (b) i. The following materials and substances not in interstate commerce shall not be brought into the Terminal except with permission of, and under such conditions set forth by, the Manager: any explosives, acids, inflammables, compressed gases or articles or materials having or capable of producing strong offensive odors, any signal flare or any container filled with or which has been emptied or partially emptied of oil, gas petroleum products, paint or varnish or articles or materials likely to endanger persons or property,

   ii. Bringing in or keeping at the Terminal without special permission gasoline or other motor fuel contained in tanks permanently attached to vehicles and not contained under pressure shall not be an infraction of the set forth in 2(b)i.

   iii. Bringing into and keeping in the Terminal without special permission kerosene signal flares in good condition, of the type required or permitted by Federal Motor Carrier Safety Administration regulations and properly stowed in buses, shall not be an infraction of the restriction set forth in 2(b)i..

3. Permission required to use inflammable liquids for cleaning at Terminal.

   No person shall use inflammable liquids for cleaning at the Terminal without permission.

4. Unauthorized interference with or use of Terminal systems or equipment prohibited.

   (a) No person shall do or permit to be done anything which may interfere with the effectiveness or accessibility of the fire protection system, sprinkler system, drainage system, alarm system, telephone system, public announcement and intercommunication system, plumbing system, air-conditioning system, ventilation system, fire hydrants, hoses, fire extinguishers, Port Authority towing equipment or other mechanical system, facility or equipment installed or located at the Terminal, including closed circuit television cameras and monitors, signs and notices; nor shall any person operate, adjust or otherwise handle or manipulate, without permission, any of the aforesaid systems or portions thereof, or any machinery, equipment or other devices installed or located at the Terminal.

   (b) Tags showing date of last inspection attached to units of fire extinguishing and firefighting equipment shall not be removed therefrom.

   (c) No person shall plug any computer, cellphone, electronic media player or other electrical device into any outlet or connect any device to any utility at or in the Terminal

5. All persons required to exercise care to avoid or prevent injury to persons or damage to property.

   (a) All persons at the Terminal shall exercise the utmost care to avoid or prevent injury to persons or damage to property.

   (b) Neither any inclusion in nor any omission from these rules and regulations set forth in this Part shall be construed to relieve any person from exercising the utmost care to avoid or prevent injury to persons or damage to property.

6. Permission and accompaniment by Port Authority employee required for entry into all designated restricted or closed areas.

   No person shall enter any restricted, closed or other secure area at the Terminal except with permission and then only when accompanied by an employee of the Port Authority unless he or she possesses a valid PABT Security ID Badge, including emergency stairwells in the absence of an emergency condition.

7. No skateboarding, roller-skating, rollerblading or bicycle riding.

   No person shall skateboard, roller skate, rollerblade or ride a bicycle, scooter or any other self-propelled vehicle or device on or through any part of the Terminal that is not specifically designated for that purpose.

8. No person shall make, continue, cause or permit to be made or continued any unauthorized noise in the Terminal.

9. No person shall cook, light or otherwise create a fire, or permit an item to burn, smoke or smolder, in any part of the Terminal without permission.

10. No person shall store bundles, paper, cloth, cardboard or any other material in solid, liquid or gas form that could in any way pose a fire or life safety hazard or obstruct or hinder passage without the approval of the Manager.

11. No person shall operate or use any personal radio, tape recorder, media player or other sound reproduction device in the Terminal in such a manner that the sound emanating from such sound reproduction device is audible to another person.

12. Use of lighting or sound reproduction equipment.

    No person shall without specific authorization from the Manager operate or use or cause to be operated or use any lighting or sound reproduction device for commercial or business advertising purposes or for the purpose of attracting attention to any performance, show, sale or display of merchandise, or any commercial or business enterprise, in front or outside of any building, place or premises in the Terminal.

13. There shall be no more than two freestanding advertising signs placed directly in front of a leasehold. No freestanding advertising supporting a leasehold shall be erected unless approved by the Manager.

G. SMOKING AND OPEN FLAMES

No person shall smoke or carry a lighted cigar, cigarette, pipe, match or any open flame within any interior or exterior portion of the Terminal, including bus gates, platforms and ramps.

H. BAGGAGE

1. Leaking, loose, improperly packaged and marked baggage not accepted for handling.

   No piece of baggage will be accepted for handling at the Terminal, if in a leaking or loose condition.

2. Baggage producing or capable of producing offensive odor or likely to cause damage or injury to persons or property not accepted for handling and subject to removal from Terminal.

   No baggage will be accepted for handling at the Terminal if it has or is capable of producing an offensive odor or is likely to damage or baggage or to endanger persons or property or to make any portion of the Terminal untenantable; and the same shall be subject to immediate removal by the Port Authority from the Terminal or to another location or locations within the Terminal, such removal to be at the risk and expense of the carrier involved.

3. Overweight and oversize baggage.

   No baggage will be accepted for handling at the Terminal if it is of such weight or size such that it cannot reasonably be carried by one person using a single handcart.

I. VEHICULAR OPERATING REQUIREMENTS AND RESTRICTIONS

1. Vehicle size and weight restrictions.

   (a) No vehicle may enter the Terminal if any of its dimensions or weights are in excess of any one of the following:

   (i) length: 60 feet
   (ii) width: 102 inches
   (iii)height: 11 feet six inches
   (iv)gross loaded weight: 48,840 pounds
   (v) axle weight: 22,500 pounds.
   (vi)combined drive and tag axles: 34,500 pounds.

   (b) The 60 feet length limitation set forth in (a) (i) shall not apply to an articulated bus, which shall not exceed 65 feet in overall length.

2. Vehicles not maintained, operated and registered in accordance with Port Authority rules and applicable laws, ordinances or regulations may be denied access to or removed from Terminal.

   The Manager of the Terminal shall have authority to deny access to the Terminal for any bus or other vehicle not maintained, operated and registered in accordance with these regulations, or which is otherwise in violation of the Port Authority Bus Terminal Rules and Regulations or the laws, ordinances or regulations or the laws, ordinances or regulations of the United States government, the State of New York, or City of New York.

3. Vehicles so loaded, constructed, operated, equipped or maintained as to endanger persons or property or obstruct traffic barred from Terminal.

   No vehicle which is loaded in such a manner, or with such materials, or which is so constructed, operated, equipped or maintained as to endanger or to be likely to endanger persons or property, or to obstruct traffic, shall be permitted in or upon the Terminal.

4. Vehicles having weights or dimensions in excess of described maxima or using prohibited fuels barred from Terminal.

   No vehicle will be permitted in or upon the Terminal which has a weight or dimensions larger than the maxima described herein for buses or which utilizes any fuel not permitted as a source of motive power for buses under the provisions of Section 2 herein.

5. Vehicles lacking valid registration plate barred; exceptions.

   Except for vehicles owned by the government of the United States, no highway vehicle shall be permitted in the Terminal unless a currently effective registration plate duly issued by appropriate governmental authority is attached thereto.

6. Persons driving highway vehicles within Terminal required to be duly licensed to operate such vehicles.

No person shall drive any highway vehicle in the Terminal without a motor vehicle operator's or chauffeur's license issued by appropriate governmental authority permitting the driving by such person of the particular type of vehicle driven and valid within the State of New York.

7. Passenger boarding and discharge areas to be used so as to avoid blocking bus traffic.

   (a) Except when standing in a bus space, the use of which has been licensed specifically to the operator of such bus by written agreement with the Port Authority, drivers shall stand vehicles in the Terminal only at space designated for such vehicles by the Manager or other Port Authority representative.

   (b) Where space is used in common by the buses of more than one carrier, such as on the unloading platforms, the drivers will cause their buses to stand in the most forward portion of such space available upon arrival and will continually move their buses forward, toward, and to the most forward vacant portion of the space.

   (c) No buses shall discharge passengers on any active roadways including the viaducts leading to and from the Terminal unless specifically directed by a Terminal representative.

   (d) Bicycles shall not be unloaded along the 300 and 400 level unloading platforms during rush hour periods.

8. Procedure to be followed by driver in event of accident involving his vehicle.

   (a) The driver of any vehicle involved in an accident resulting in injury or death to any person or damage to any property shall immediately stop such vehicle at the scene of the accident, and display the operator's license of the driver and the registration certificate and proof of insurance of the vehicle to the person who is injured or whose property is damaged or to a Port Authority Police officer or Terminal representative.

   (b) The driver, and/ or owner of such vehicle shall make a report of such accident in accordance with the law of the State of New York and shall make such report to the Port Authority Police.

9. Unauthorized tampering, starting, movement or interference with vehicles prohibited.

   No unauthorized person shall tamper with any vehicle, start the motor thereof, move the vehicle, or otherwise interfere with the operation thereof at the Terminal.

10. Permission required to fuel, defuel, lubricate, clean or repair vehicles within Terminal.

    No person shall fuel, defuel, lubricate, clean or repair a vehicle or any part thereof, at the Terminal, without permission.

11. Vehicles entering Terminal required to extinguish headlights.

Every driver of a vehicle entering the Terminal shall extinguish the headlights thereof and shall not relight them until leaving the Terminal.

12. Prolonged sounding of vehicle horns prohibited.

    Prolonged sounding of the horn of a vehicle in the Terminal is forbidden.

13. Vehicle and bicycle parking.

    Vehicles, including bicycles, shall be parked at such locations and under such conditions as the Manager shall direct by signage or other directive."

14. Leaving vehicles unattended without turning off motor, locking vehicle and setting brakes prohibited.

    No person shall leave a vehicle unattended in the Terminal without having first turned off its motor, locked all doors, and set its parking brakes.

15. Excessive idling prohibited.

    No vehicle, when parked, standing or stopped shall idle for a period in excess of the period time set forth in Section 4-08 (p) of Title 34 of the Rules of the City of New York, as amended and superseded by a provision of such Rules or of the Administrative Code of the City of New York.

16. Vehicles prohibited from remaining in Terminal for more than 15 minutes.

    (a) No vehicle shall remain in the Terminal for longer than the time necessary for permitted operations in connection therewith, and, unless a shorter time limitation is elsewhere imposed, no vehicle shall remain in the Terminal for longer than 15 minutes unless at a designated gate or parking space and so as not to obstruct the operation of the Terminal.

    (b) The Manager shall have authority to require, by five minutes' notice, which may be given orally to the driver, the removal from the Terminal of any vehicle which shall have been standing or parked at the Terminal for so long as 15 minutes; in the event the vehicle is not so removed, the Port Authority may remove it under the provisions of Section 19 herein.

17. Operation of vehicles within Terminal regulated.

    No person shall operate a vehicle in the Terminal in a careless and negligent manner or in disregard of the right or safety of others, or without due caution, or at a speed in excess of speed limits posted in the area where the vehicle is being operated,, or at any speed or in any manner which endangers or is likely to endanger persons or property, or while the person's ability to drive is impaired by the consumption of alcohol, or use of a drug, or the combined influence of alcohol and any drug or drugs or while intoxicated within the meaning of New York Vehicle and Traffic Law Section 1192..

18. Compliance with authorized traffic orders, signals, signs, markings, or directions required.

(a) Drivers of vehicles in the Terminal must at all times comply with any traffic order, signal or direction, given by voice or by hand, of an authorized representative of the Port Authority.

(b) When traffic is controlled by traffic lights, signs, markings, or by mechanical or electrical signals, such lights, signs, markings and signals shall be obeyed unless an authorized representative of the Port Authority directs otherwise.

19. Drivers required to report arrival and departure and pay fees.

Unless other applicable provision for reports is made in an agreement with a carrier, each driver of a bus of any carrier shall report to the Port Authority representative immediately upon arrival at the Terminal, shall pay all fees required, shall give information of the expected time of departure, and shall, immediately before departure, check out as directed by the Port Authority representative.

20. (a) The Manager has the authority to remove from any area of the Terminal any vehicle that is disabled, abandoned, or parked in violation of these Rules and Regulations, or which presents an operational or security problem, to any other area of the Terminal.

(b) The owner of a vehicle which has been removed because of abandonment or violations of these Rules and Regulations shall be held liable for the reasonable cost of the removal and storage of the vehicle.

21. CNG Buses approved to operate at the Port Authority Bus Terminal shall be governed by the most recent Port Authority Bus Terminal operating procedures on CNG buses.

J. ELEVATORS, ESCALATORS, AND LOADING DOCKS

1. Elevator Schedule.

Elevators for passengers and freight handling service will be operated in accordance with a schedule established by the Manager, unless the arrangements are made with the Manager for operation at other times.

2. Freight Use of Passenger Elevators Prohibited.

Passenger elevators and escalators may not be used to carry freight.

3. Control of Escalators, etc.

The use of any escalator, elevator, private right-of-way or truck loading dock at the Terminal will be subject to the direct control of the Manager.

4. Unauthorized Stopping of Elevator or Escalator Prohibited.

No unauthorized person shall cause an elevator or escalator to stop by means of any emergency stopping device unless continued operation would appear to result in probable injury to a person or persons. Any such stopping should be reported immediately to a Terminal representative.

5. Use of Truck Loading Docks.

(a) are designed to accomplish the immediate transfer of merchandise between the freight elevators and trucks.

(b) Truck loading docks located in the Terminal shall be used only for such purpose as shall be directed by the Manager.

(c) No storage or holding of merchandise on the truck loading docks awaiting the arrival of trucks or awaiting transfer to premises or space at the Terminal will be permitted.

Schedule Of Areas For
Continuous Expressive Activity Directed At The Public In The Port Authority Bus Terminal

Exterior Locations:

1. North Wing – 42nd Street (Near northeast corner of building)

   Beginning 20 feet from the northeast corner of the building (at large column),100 feet along the building wall, (between two large building columns), no more than 15 feet from the wall (the outer edge of the columns).

   Maximum of 100 persons. Behind barricade.

2. North Wing – Eighth Avenue

   South of entrance doors, 24 feet against recessed portion of wall, no more than 5 feet out from wall.

   Maximum of 8 persons. Behind barricade.

3. South Wing – Eighth Avenue

   South of entrance doors, 30 feet against recessed portion of building wall, no more than 5 feet out from wall.

   Maximum of 10 persons. Behind barricade.

4. South Wing – Ninth Avenue

   Beginning 10 feet south of disabled entrance door, 50 feet along the building wall, no more than 5 feet out from wall.

   Maximum of 16 persons. Behind barricade.

5. South Wing – Ninth Avenue

   Beginning at corner of brick wall north of doorways, 30 feet along the brick building wall, no more than 5 feet out from wall.

   Maximum of 10 persons. Behind barricade.

Interior Locations:

6. South Wing – Main Ticketing Area, Main Level

   Along south side of escalators 16 and 17, beginning 6 feet from east end of glass wall around escalators, 20 feet along south wall around escalators, no more than 5 feet from wall.

   Maximum of 7 persons or 5 persons and one table.

7. South Wing – West End, Main Level

   Along brick wall west of newsstand and across from escalators 28 and 29, 10 feet along brick wall, no more than 6 feet from wall.

   Maximum of 3 persons and one table against wall.

8. North Wing – Main Level

Along north side of glass wall around stairs/escalators down to subway level, 23 feet between large columns, no more than 4 feet out from wall.

Maximum of 7 persons.

9. South Wing – Second Floor

Along west side of escalators 28 and 29, beginning 6 feet from south end of glass wall, 15 feet along glass wall, no more than 4 feet out from wall (limit of brown Maximum of 5 persons or 3 persons and one table.

10. South Wing – Second Floor

To west (left side) of doorway to Gates 220 to 224, immediately west of doorway where brick walls form an angled intersection, 4 feet along brick wall, not to extend into or in front of doorway or in front of "Gate Assignments" sign, no more than 3 feet out from wall.

Maximum of 1 person.

11. North Wing – Second Floor

At large column at intersection of the MM and 57 column rows.

Maximum of 2 persons to remain within 4 feet of any two sides of the column.

12. North Wing – Second Floor

At large column at intersection of the MM and 58 column rows.

Maximum of 2 persons to remain within 4 feet of any two sides of the column.

13. North Wing – Second Floor

Along south side of escalators 7 and 8 (near Shortline ticket counter), beginning 6 feet from west end of wall around escalators, 15 feet along glass wall around escalators, no more than 4 feet out from wall (not to extend beyond line of adjacent columns).

Maximum of 5 persons or 3 persons and one table.

14. North Wing – Second Floor

Along glass wall on south side of open well next to Hudson News, 19 feet from column next to Hudson News to brick wall, no more than 5 feet out from wall.

Maximum of 6 persons.

15. North Wing – Second Floor

Along glass wall on south side of open well across from Short Line Ticket Office, 23 feet from column next to escalators to 300 level to brick wall, no more than 5 feet out from wall.

Maximum of 8 persons.

16. North-Wing – Second Floor

Along glass wall on east side of open well across from window overlooking Eighth Avenue entrance, between column lines FF and HH, no more than 5 feet out from glass wall.

Maximum of 10 persons.

17. North Wing – Second Floor

Along glass wall on north side of open well between columns FF and HH.

Maximum of 10 persons.

18. North Wing – Second Floor

Along glass wall on north side of open well across from retail space, between column lines 59 and 60, no more than 5 feet out from glass wall.

Maximum of 8 persons.