FOI#13382

PORT AUTHORITY POLICE BENEVOLENT ASSOCIATION, INC.
611 Palisade Avenue, Englewood Cliffs, N.J. 07632-1805
Telephones. 201-871-2100 or 212-947-3754
Facsimile: 201-871-2343 www.papba.org

PAUL NUNZIATO PRESIDENT

VIA FACSIMILE AND CERTIFIED MAIL, RETURN RECEIPT REQUESTED

August 1, 2012

Ms. Karen E. Eastman
Secretary
Port Authority of New York & New Jersey
Office of the Secretary
225 Park Avenue South, 18th Floor
New York, NY 10003

RE: Request Pursuant to Port Authority Freedom of Information Policy

Dear Secretary Eastman:

Pursuant to Port Authority of NY & NJ's Freedom of Information policy, I request the following information to be provided:

1. Any contract, sub-contract, Memorandum of Understanding or similar agreement between the Port Authority of New York and New Jersey (including all subsidiary corporations thereof) and the Fire Department of the City of New York executed by the Port Authority on or after January 1, 2000 for the provision of emergency medical care at Port Authority facilities.

2. Any contract, sub-contract, Memorandum of Understanding or similar agreement between the Port Authority of New York and New Jersey (including all subsidiary corporations thereof) and North Shore Long Island Jewish Medical Center or any subsidiary or related corporation executed by the Port Authority on or after January 1, 2000 for the provision of emergency medical care at Port Authority facilities.

I agree in advance to pay copying fees as provided for by the Port Authority Freedom of Information Policy.

Very Truly Yours,

D. John McAusland
General Counsel
PORT AUTHORITY POLICE BENEVOLENT ASSOCIATION, INC.

DJM/kb

cc: FILE

THE PORT AUTHORITY OF NY & NJ

Daniel D. Duffy
FOI Administrator

September 4, 2012

Mr. D. John McAusland
PA Police Benevolent Association, Inc.
611 Palisade Avenue
Englewood Cliffs, NJ 07632-1805

Re: Freedom of Information Reference No. 13382

Dear Mr. McAusland:

This is a response to your August 1, 2012 request, which has been processed under the Port Authority's Freedom of Information Code (the "Code") for copies of contracts, sub-contracts and Memorandum of Understanding between the Port Authority, PATH and the Fire Department of the City of NY and agreements between the Port Authority, PATH and North Shore Long Island Jewish Medical Center executed on 1/1/00 related to emergency care at Port Authority facilities.

Material responsive to your request and available under the Code can be found on the Port Authority's website at http://www.panynj.gov/corporate-information/foi/13382-LPA.pdf. Paper copies of the available records are available upon request.

Please refer to the above FOI reference number in any future correspondence relating to your request.

Very truly yours,

Daniel D. Duffy
FOI Administrator

225 Park Avenue South
New York, , NY 10003
T: 212 435 3642 F: 212 435 7555

MEMORANDUM OF UNDERSTANDING

EMERGENCY MEDICAL SERVICE AT LA GUARDIA AIRPORT

The Port Authority of New York and New Jersey
LaGuardia Airport

and

North Shore – Long Island Jewish Health System
Center for Emergency Medical Services

EFFECTIVE: April 24, 2012

1. **PURPOSE:** This Memorandum defines responsibilities for and establishes procedures to be used by The Port Authority of New York & New Jersey (PANYNJ) and the North Shore – Long Island Jewish (LIJ) Health System Center for Emergency Medical Services (CEMS) at LaGuardia Airport (LGA).

2. **SCOPE:** Available advanced life support (ALS) and basic life support (BLS) on LaGuardia Airport property provide our airport community – airport employees, traveling passengers, and police officers – with an invaluable and potentially life-saving resource for expedited response to emergency medical needs.

3. **DEFINITIONS:**
   - *Aeronautical Operations Area (AOA)*: A portion of the airport designated for aircraft movement to takeoff, land, and taxi. This is considered a Secured Area and has restricted access.
   - *Advanced Life Support (ALS)*: A higher level of emergency medical care, usually provided by EMT-intermediates or paramedics. Typically, ALS includes invasive techniques such as IV therapy, intubation, and/or drug administration.
   - *Basic Life Support (BLS)*: Fundamental emergency treatment consisting of cardiopulmonary resuscitation (CPR) or emergency cardiac care (ECC) that is provided until more precise medical treatment can begin.
   - *CEMS Medics*: North Shore LIJ CEMS' ambulance radio call sign.
   - *Federal Security Director (FSD)*: Ranking TSA authority at LaGuardia Airport, responsible for providing day-to-day operational direction for federal security functions.
   - *Sterile Area*: The Sterile Area is the portion of the terminal buildings A, B, C, and D where access is controlled by the TSA and is where passenger boarding and deplaning occurs.

4. **PROCEDURES / RESPONSIBILITIES:**

a. Port Authority Police Department (PAPD) LGA Command responsibilities:

(1) The PAPD LGA Desk Officer shall contact CEMS Communications to initiate an EMS response via Phone (primary) or Radio (secondary). North Shore CEMS will triage and prioritize the request using National Academy of Emergency Dispatch Center standards. If the CEMS unit is unable to meet clinically appropriate response times then CEMS will hand the call off to FDNY EMS and notify PAPD of this hand-off.

(2) Future, on-site unit-to-unit communications will be established based on technical capabilities of PAPD/CEMS radio system interoperability options (to be determined with approval of both parties).

(3) CEMS Medics shall be accompanied by the normal PAPD response personnel, which may include a patrol officer and/or PAPD-ESU unit. The following designated areas require different response procedures based on their access levels:

AOA response: On assignments that require access to the AOA, the PAPD LGA Desk Officer will designate which Vehicle Guard Post where CEMS Medics will report. CEMS Medics will be met by a PAPD patrol officer, who will escort them to the scene. Under no circumstance will the ambulance have unescorted access to the AOA or Sterile Areas.

Sterile Area response: On assignments requiring access to a Sterile Area, the CEMS Medics will be escorted by a PAPD patrol officer. The Transportation Security Administration (TSA) FSD has agreed to allow the medics, under PAPD escort, to enter the Sterile Area without being screened.

Landside response: On assignments where a public access response is determined, the CEMS Medics will respond directly to the scene and will meet the PAPD Officer at the scene. Public access areas are roadways, parking lots, and portions of terminal and employee/tenant buildings to which access is not controlled and escorts are not required.

(4) Provide North Shore LIJ CEMS with one 800MHz radio for dispatch calls.

b. LGA Facilities responsibilities:

Provide North Shore LIJ CEMS with the following facilities at LaGuardia Airport:

(1) Office space in Hangar 7S large enough to accommodate four CEMS medics; and

(2) Parking space in the vicinity of Hangar 7S, adequate to park two ambulances and four CEMS medics' personally owned vehicles.

c. North Shore LIJ CEMS responsibilities:

(1) Provide ALS and BLS to individuals on LaGuardia Airport, as directed by PAPD LGA, on a twenty-four (24) hour, seven (7) days per week schedule, utilizing existing CEMS emergency response guidelines and deployment methodologies.

(2) Treat patients utilizing CEMS treatment protocols and transport them to an appropriate emergency department in accordance with applicable laws and protocols.

(3) CEMS shall maintain adequate records on a reasonably current basis regarding the services provided pursuant to this Memorandum. All records shall be treated confidentially and maintenance and access to them shall comply with all federal, state, and local laws and regulations.

(4) LaGuardia Airport may request documentation of all calls to which CEMS is dispatched within LaGuardia Airport's jurisdiction. CEMS will comply with all documentation requests by LaGuardia Airport. Documentation will include the following information: time call was received; time responding unit is en route to the scene; time the unit arrives at the scene; time the unit departs scene for medical facility; time the unit arrives at the medical facility; time the unit is back in service; general nature for dispatch (first aid, cardiac arrest, bleeding, among others); and Hospital to which the patient was transported.

d. Dispatch Communication procedures:

(1) Primary communication for dispatch calls between the PAPD and CEMS Medics is landline via the CEMS Emergency Communications phone number (516) 719-5015.

(2) Alternate communication for dispatch calls between the PAPD and CEMS Medics is the 800MHz radio, which will be provided, if available, to the CEMS Medics by LGA PAPD for use by NSLIJ ambulatory personnel enroute to LaGuardia Airport.

(3) If a call comes into the NYC 911 system independent of PAPD initiating the call, then the FDNY EMS Citywide Dispatcher will call PAPD LGA (as is the current procedure) to advise the Police Desk Officer. If neither a CEMS Medic nor any ambulance is required, then the Police Desk Officer will request that the FDNY EMS Dispatcher cancel the response. The Police Desk Officer making the cancellation will provide his/her name and/or shield number to the FDNY EMS Dispatcher.

(4) PAPD LGA will notify FDNY EMS if the CEMS Medics are unavailable.

(5) If the CEMS Medics are dispatched to an assignment at LGA, then the PAPD LGA Desk Officer will not contact FDNY EMS to request an ambulance. However, PAPD LGA will retain full authority to determine the dispatch needs for either the CEMS Medics or FDNY EMS.

5. The Port Authority assumes no responsibility for the actions of North Shore LIJ CEMS staff or for any equipment North Shore LIJ CEMS may bring to LaGuardia Airport in the execution of its obligations under this Memorandum.

CEMS staff.

7. North Shore LIJ CEMS has the authorized right to bill the patient(s) for all services that it performs hereunder. The billing and collection of fees for services provided hereunder shall be done by North Shore LIJ CEMS in accordance with its customary practices.

8. The Port Authority and North Shore LIJ CEMS shall continue their independent corporate existence and control, and no corporate function of either institution shall be affected by this Memorandum except as expressly set forth herein. Nothing in this Memorandum shall be construed to create any relationship between the CEMS and the Port Authority other than that of independent entities agreeing with each other solely for the purpose of performing the services set forth herein. Neither party hereto, nor any of their respective officers, directors, agents or employees, shall by virtue of this Memorandum be deemed to exercise any such function for the other party. Each party shall be responsible for all salary, benefits, tax-withholding and other employer-employee obligations with respect to its own employees. Each party shall take responsible efforts to prevent third parties from misconstruing their relationship.

9. Either Party may terminate this Memorandum at any time with or without cause by written notice, which notice shall specify the effective date of the termination.

Agreed:

Date: 5/4/12	Date: MAY 1, 2012
Alan Schwalberg Vice President North Shore – LIJ Health System Center for Emergency Medical Services	Thomas L. Bosco General Manager LaGuardia Airport Port Authority of NY & NJ